



UNCONFIRMED MINUTES

Ordinary Meeting held on 22 July 2025



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 22 July 2025

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UNCONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 22 July 2025

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 The Deputy Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

- 1.2 Record of Attendance

Deputy President
Councillors

Cr Azmi **YON**
Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Hafiz **MASLI**
Cr Vincent Cheng-Siew **SAW**
Cr Kelvin Kok Bin **LEE**
Cr Steve **PEREIRA**

Director Planning, Governance & Policy/Minute Taker
Director Community/Recreation Services
Director Finance and Corporate Services
Assistant Director of Finance and Corporate Services

Chris **SU**
Olivier **LINES**
Kevin **WILSON**
Wei **HO**

- 2.2 **Leave of Absence**
Shire President

Cr Gordon **THOMSON**

- 2.3 **Apologies**

Councillor

Cr Melissa **TUNG**

- 2.4 **Declarations of Financial/Impartiality/Proximity Interest**

- 2.4.1 Councillors YON, FOO, WOO, MASLI, SAW and LEE declared an Impartiality interest for item 10.1.2 for membership in various organisations that were to receive a Community Assistance Grant. Declaration forms filled and filed.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 17 June 2025

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 56/25

That Council adopt the unconfirmed minutes of the 17 June 2025 Council Meeting.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Annual Budget 2025-26

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 57/25

1. Council adopts the 2025/26 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 22 July 2025.

2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.

3. Council adopts the accounting policies contained within the budget.

4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:

- a) Pursuant to section 5.98 of the Local Government Act 1995, council adopts the following annual fees for payment of elected members in lieu of individual attendance fees:

Shire President \$28,385

Councillors \$18,331

- b) Pursuant to section 5.98(5) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Shire President \$41,388

- c) Pursuant to section 5.98A (1) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):

Deputy President \$10,347

Carried: 7/0 ABSOLUTE MAJORITY

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.1.2 Community Assistance Grants

Council Resolution

Moved: Cr Seconded: Cr Res. No: 58/25

- 1.The Chief Executive Officer is authorised to make payments to those organisations listed under "Proposed" in Attachment 10.1.2.1.
- 2.The Chief Executive Officer writes to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.2 Director Finance & Administration

10.2.1 Schedule of Accounts – June 2025

Council Resolution

Moved: Cr FOO Seconded: Cr PEREIRA Res. No: 59/25

That Council receive the expenditure totalling \$1,020,324.53 as presented in June 2025 Schedule of Accounts.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

10.2.2 Financial Statements – June 2025

Council Resolution

Moved: Cr MASLI Seconded: Cr SAW Res. No: 60/25

That Council receives the Financial Statements of June 2025.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

10.2.3 Revaluation of Shire Fixed Assets 2025

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 61/25

That Council note the Management Assessment of Fair Value of Assets undertaken by External Valuers for 2024/25.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.3 Director Community/Recreation Services & Training

10.4 Director Works, Services & Waste

10.5 Director Planning, Governance & Policy

10.5.1 Policy Manual Review

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 62/25

That Council adopts the updated Financial Policy 4 – Significant Accounting Policy and SOCI Standards of CEO Recruitment, Performance and Termination July 2025 documents

Carried: 7/0 ABSOLUTE MAJORITY

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.5.2 Short Term Accommodation Planning Application

Council Resolution

Moved: Cr PEREIRA

Seconded: Cr MASLI

Res. No: 63/25

That Council grants the planning application requests for Short-Term Accommodation at 93 Gaze Road and 3 Coconut Grove

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.5.3 CI Housing Futures Master Plan - Draft Structure Plans for Phosphate Hill and Silver City

Council Resolution

Moved: Cr LEE

Seconded: Cr MASLI

Res. No: 64/25

That Council adopts the Submissions and Response Table to inform the Reports on the Draft Phosphate Hill and Silver City Structure Plans for submission to the WAPC pursuant to Schedule 2, cl.20 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

10.5.4 Vet Visit to Christmas Island

Council Resolution

Moved: Cr MASLI

Seconded: Cr PEREIRA

Res. No: 65/25

That Council endorses enforcement discretion regarding the Shire of Christmas Island Cats Local Law throughout the month of August to allow for residents to come forward with any cats they may have for vet treatment in Council's vet program.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 66/25

The meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for council to discuss matter of a confidential nature.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

13.1 RFT 01-2025 Supply and Delivery of Various Items of Plant

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 67/25

That Council:

- a) Reject all tenders for RFT 01-2025 Supply and Delivery of Various Items of Plant;
- b) Authorise the Chief Executive Officer to purchase a motor grader, multi-tyred roller, excavator and tracked dozer from Tractors Singapore Limited for the sum of \$1,307,230; and
- c) Authorise the Chief Executive Officer to purchase a 10tonne, 2-way tipper from Daimler Trucks Perth for the sum of \$300,000.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

13.2 Reopening meeting to the public

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 68/25

The meeting be reopened to members of the public.

Carried: 7/0

For: Cr YON Cr PEREIRA Cr FOO Cr WOO
Cr MASLI Cr SAW Cr LEE

Against:

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.30pm

15 DATE OF NEXT MEETING: 19 August 2025