



CONFIRMED MINUTES

Ordinary Meeting held on 8 February 2022



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 8 February 2022

TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE DEPUTY PRESIDENT DECLARED THE MEETING OPEN AT 7.00 PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY & IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 LEAVE OF ABSENCE 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u>	1
4	<u>PUBLIC QUESTION TIME</u>	1
5	<u>APPLICATION FOR LEAVE OF ABSENCE</u>	1
6	<u>PETITIONS/DEPUTATIONS/PRESENTATIONS</u>	1
7	<u>CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)/BUSINESS ARISING FROM PREVIOUS MEETINGS</u> 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD ON 7 DECEMBER 2021 7.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS	1
8	<u>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION</u>	2
9	<u>COMMITTEE REPORTS</u>	2
10	<u>OFFICER REPORTS</u>	
10.1	<u>CHIEF EXECUTIVE OFFICER</u> 10.1.1 ASSESSMENT OF DEVELOPMENT APPLICATION – TWO SINGLE BEDROOM DWELLINGS (GROUPED DWELLING DEVELOPMENT)	2

	10.1.2 BUDGET REVIEW 2021/22 10.1.3 ASSESSMENT OF DEVELOPMENT APPLICATION – DWELLING ADDITIONS	
10.2	<u>MANAGER FINANCE AND IT</u> 10.2.1 SCHEDULE OF ACCOUNTS – DECEMBER 2021 & JANUARY 2022 10.2.2 FINANCIAL STATEMENTS – DECEMBER 2021 10.2.3 OUTSTANDING RATES/DEBTORS REPORT 31 JANUARY 2022 10.2.4 FINANCIAL STATEMENTS - JANUARY 2022	3
10.3	<u>MANAGER COMMUNITY/RECREATION SERVICES & TRAINING</u>	4
10.4	<u>MANAGER WORK, SERVICES & WASTE</u> 10.4.1 TENDER FOR SALE OF SURPLUS ITEMS, PLANT AND EQUIPMENT 10.4.2 TENDER FOR SALE OF SURPLUS HINO TRUCK	4
10.5	<u>MANAGER GOVERNANCE, RESEARCH, POLICY AND GRANTS</u>	4
11	<u>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</u>	4
12	<u>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</u>	4
13	<u>BEHIND CLOSED DOORS</u>	5
14	<u>CLOSURE OF MEETING</u> THE SHIRE DEPUTY PRESIDENT CLOSED THE MEETING AT 7.25PM	5
15	<u>DATE OF NEXT MEETING: 22 MARCH 2022</u>	5



CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 8 February 2022

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire Deputy President declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Deputy President
Councillors

Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Kelvin Kok Bin **LEE**
Cr Hafiz **MASLI**
Cr Azmi **YON**

Chief Executive Officer
Acting Manager Finance and Admin
Manager Community/Recreation Services
Manager Works, Services & Waste

David **PRICE**
Kevin **WILSON**
Olivier **LINES**
Graeme **HEDDITCH**

2.2 **Leave of Absence**

2.3 **Apologies**

Shire President

Cr Gordon **THOMSON**

2.4 **Declarations of Financial/Impartiality/Proximity Interest**

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 **Minutes of Ordinary Council Meeting held on 7 December 2021**

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr **LEE**

Seconded: Cr **WOO**

Res. No: **1/22**

That Council adopt the unconfirmed minutes of the 7 December 2021 Council Meeting.

Carried: **5/0**

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Assessment of Development Application –two single bedroom dwellings (grouped dwelling development)

Council Resolution		
Moved: Cr LEE	Seconded: Cr MASLI	Res. No: 2/22
Council grants approval for two single bedroom dwellings (grouped dwellings) at Lot 23 Lower Poon Saan Road, Christmas Island, subject to the following conditions:		
<ol style="list-style-type: none">1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval unless modified by other conditions of approval.2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.3. Stormwater is to be contained on-site, or appropriately treated and connected to the local drainage system. Prior to the commencement of site works, detailed drainage plans are to be submitted for approval, to the satisfaction for the local government.4. The existing on site effluent disposal system is to be modified and upgraded to Shire specifications to cater for the additional loading associated with the development as required.5. On application for a building licence, the applicant shall provide engineer certified drawings demonstrating that the all structures are compliant with Building Code requirements. It will be necessary to provide drawings showing compliance with NCC volume two specifically structural compliance, energy efficiency and fire separation of the proposed units.6. The two single bedroom dwellings (grouped dwellings) the subject of this approval are <u>not</u> to be used for short term accommodation. Refer to advice note VII below.7. The single bedroom dwellings are both limited to a maximum plot ratio area of 70m².		
Carried: 5/0		

10.1.2 Budget Review 2021/22

Council Resolution		
Moved: Cr WOO	Seconded: Cr MASLI	Res. No: 3/22
That the variations in the existing budget line items as set out in the attached proposed budget review report be approved.		
Carried: 5/0 Absolute Majority		

10.1.3 Assessment of Development Application – Dwelling additions

Council Resolution		
Moved: Cr LEE	Seconded: Cr YON	Res. No: 4/22
Council grants approval for dwelling additions at Strata Lot 207, No. 4 Coconut Grove, Christmas		

Island, subject to the following conditions:

1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval unless modified by other conditions of approval.
2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.
3. Stormwater is to be contained on-site, or appropriately treated and connected to the local drainage system. Prior to the commencement of site works, detailed drainage plans are to be submitted for approval, to the satisfaction for the local government.
4. On application for a building licence, the applicant shall provide engineer certified drawings demonstrating that the all structures are compliant with Building Code requirements.
5. Details of materials, colours and finishes for the dwelling additions shall be submitted for approval by the Chief Executive Officer of the Shire of Christmas Island prior to the issue of a building permit. Materials and finishes of the proposed development are to reflect those used throughout the Settlement Residential Precinct'
6. The rear laundry to be constructed to a fire rated standard to on accordance with BCA requirements. Details to be provided at building permit stage.
7. Privacy screening to a minimum height of 1.6metres from Finished Floor Level is to be provided on the southern elevation of the decking area where in excess of 500mm from natural ground level. Details to be provided at building permit stage.

Carried: 5/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – December 2021 & January 2022

Council Resolution

Moved: Cr WOO

Seconded: Cr LEE

Res. No: 5/22

That Council approves the expenditure as presented in December 2021 & January 2022 Schedule of Accounts

Carried: 5/0

10.2.2 Financial Statements - December 2021

Council Resolution

Moved: Cr MASLI

Seconded: Cr LEE

Res. No: 6/22

That Council receives the Financial Statements of December 2021 for the Municipal Fund.

Carried: 5/0

10.2.3 Outstanding Rates/Debtors Report 31 January 2022

Council Resolution

Moved: Cr LEE

Seconded: Cr YON

Res. No: 7/22

The report is noted.

Carried: 5/0

10.2.4 Financial Statements - January 2022

Council Resolution**Moved: Cr MASLI****Seconded: Cr WOO****Res. No: 8/22**

That Council receives the Financial Statements of January 2022 for the Municipal Fund.

Carried: 5/0

10.3 Manager Community/Recreation Services & Training

10.4 Manager Works, Services & Waste

10.4.1 Tender for Sale of Surplus Items, Plant and Equipment

Council Resolution**Moved: Cr YON****Seconded: Cr LEE****Res. No: 9/22**

That Council calls for Tenders for the Sale of Surplus Items and Plant and equipment as below:

Description	Plant No	Year	Approx. Km/Hrs
01 Stihl Brush cutter FS130	P0010	n/a	n/a
02 Stihl Brush cutter FS130	P0010	n/a	n/a
03 Stihl Brush cutter FS130	P0010	n/a	n/a
04 Stihl Brush cutter FS130	P0010	n/a	n/a
01 Stihl Leaf Blower Machine BG56	P0150		
01 Kubota Ride-on Mower	P0060	2014	n/a
02 Kubota Ride-on Mower	P0210	2015	n/a
03 Honda Mower HRU216		n/a	n/a
01 Chain Saw MS180	P0130	n/a	n/a
02 Chain Saw MS211	P0130	n/a	n/a
03 Chain Saw MS250	P0130	n/a	n/a
04 Chain Saw MS250	P0130	n/a	n/a
05 Chain Saw MS250	P0130	n/a	n/a
06 Chain Saw MS250C	P0130	n/a	n/a
07 Chain Saw MS461	P0130	n/a	n/a

Carried: 5/0

10.4.2 Tender for Sale of Surplus Hino Truck

Council Resolution**Moved: Cr YON****Seconded: Cr LEE****Res. No: 10/22**

That Council calls for Tenders for the Sale of the Old Hino Hiab Tray Truck.

Carried: 5/0

10.5 Manager Governance, Research, Policy & Grants

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.25pm

15 DATE OF NEXT MEETING: 22 March 2022