



# CONFIRMED MINUTES

**Special Meeting held on 19 December 2018**



## SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 4.30pm on Wednesday 19 December 2018

### TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE PRESIDENT DECLARED THE MEETING OPEN AT 4.36PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY &amp; IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 LEAVE OF ABSENCE 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u>	1
4	<u>PUBLIC QUESTION TIME</u>	1
5	<u>BUSINESS OF THE MEETING</u> 5.1 CEO REPORT ON THE 17/18 AUDITORS REPORT 5.2 APPOINTMENT OF ACTING CEO	2
6	<u>CLOSURE OF MEETING</u> THE SHIRE PRESIDENT CLOSED THE MEETING AT 5.17PM	2
7	<u>DATE OF NEXT MEETING: 12 FEBRUARY 2019</u>	2



## **CONFIRMED MINUTES**

**Special Meeting of the Shire of Christmas Island to be held at the George Fam Centre Chambers on **Wednesday 19 December 2018** commencing at **4.30pm****

### **1 Declaration of Opening of Meeting**

The President declared the meeting open at 4.36pm.

### **2 Record of Attendance / Apologies / Leave of Absence / Declarations of Financial, Proximity or Impartiality Interest**

#### **2.1 Record of Attendance**

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Kee Heng **FOO**

Cr Rosnah **PAL**

Cr Nora **KOH**

Cr Kelvin **LEE**

Cr Philip **WOO**

Cr Vincent **SAW (4.40pm)**

Chief Executive Officer

Manager Finance and Admin

Manager Works, Services & Waste

David **PRICE**

**GAN** So Hon

Ian **DODDS**

Minute Taker

Shikin **HASINUDIN**

#### **2.2 Leave of Absence**

#### **2.3 Apologies**

#### **2.4 Declarations of Financial, Proximity or Impartiality Interest**

Cr SAW entered the Chamber at 4.40pm

### **3 Public Question Time**

3.1 Shire President, East West Baseline Road - The Shire President raised a matter regarding the recently laid chalk on East West Baseline Road and it causes drivers to leave a cloud of dust when using that road. It is a hazard for cyclists and road vehicle users. He recommended that the road be sealed or at least water the road down 2-3 times a day during the dry season.

3.2 Cr FOO, Poon Saan Blocks – Cr FOO raised that the grass at block 501/502 are overgrowing and that the drain holes need clearing. Cr FOO also asked whether Council is responsible for lightings on stairs, the stairs leading to block 503 have poor lighting and suggested foot lights along the stairs.

The CEO replied that Council will look into this matter.

### **4 Announcements by Presiding Member without Discussion**

## **5 Business of the Meeting**

### 5.1 CEO Report on the 17/18 Auditors Report

#### **Council Resolution**

**Moved: Cr SAW**

**Seconded: Cr FOO**

**Res. No: 110/18**

Council endorses the CEOs Report and directs the CEO to forward a copy of the Report to the Minister and to place on the Shire's Web Site in accordance with the Act.

**Carried: 7/0**

### 5.2 Appointment of Acting CEO

#### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 111/18**

That Council appoints the Manager for Works, Services and Waste, Ian Dodds as Acting Chief Executive Officer for the period 6<sup>th</sup> January 2019 to 22<sup>nd</sup> January 2019 and Manager Finance and Administration, Ms Gan So Hon as Acting Chief Executive Officer for the period 23<sup>rd</sup> January 2019 to 2<sup>nd</sup> February 2019 inclusive, and that the applicable higher duties apply.

**Carried: 7/0**

## **6 Closure of Meeting**

The meeting closed at 5.17pm.

## **7 Date of Next Meeting**

12 February 2019