



CONFIRMED MINUTES

Audit Committee Meeting held on 24 May 2021



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

**Minutes of the Audit Committee Meeting of the Shire of Christmas Island Council held
at the George Fam Chambers on Monday 24 May 2021**

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CONFIRMED MINUTES

Audit Committee Meeting of the Shire of Christmas Island held at the George Fam Chambers at 4.15pm on Monday 24 May 2021

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.25pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Kee Heng **FOO**

Cr Philip **WOO**

Cr Kelvin Kok Bin **LEE**

Cr Hafiz **MASLI**

Cr Farzian **ZAINAL**

Cr Vincent Cheng-Siew **SAW**

So Hon **GAN**

Chris **SU**

Efthalia **SAMARAS**

Alasdair **WHYTE**

AJ **NEO**

Acting Chief Executive Officer

Manager Research, Policy, Governance & Grants/Minute Taker

WA Office of the Auditor General

RSM Australia

2.2 Leave of Absence

Chief Executive Officer

David **PRICE**

2.3 Apologies

Cr Morgan Boon Hwa **SOH**

Cr Azmi **YON**

2.4 Declarations of Financial/Impartiality/Proximity Interest

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

4.1 Minutes of Audit Committee Meeting held on 22 January 2021

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr

Seconded: Cr

Res. No: 4/21

The minutes of the Audit Committee Meeting held on 22 January 2021 a true and accurate record of the meeting.

Carried: 7/0

4.2 Business Arising from the Minutes of Previous Meetings

5 BUSINESS OF THE MEETING

5.1 Audit Entrance Meeting 2021 with OAG and Contracted Auditors

Efthalia SAMARAS from the Office of the Auditor General introduced AJ NEO of RSM Australia as the new auditing firm assisting the OAG for the next three years. 103 firms had been involved in the OAG's process for local government auditing contracts across the state.

AJ NEO presents the Shire Audit Planning Memorandum put together by RSM and approved by the OAG as the guiding document to conducting audit work for Council.

New elements to this audit work involve an online remote portal system 'X-Tend' which Alasdair WHYTE explained briefly on how it would work, and efficiencies it would bring.

6 CLOSURE OF MEETING

The Shire President closed the meeting at 4.42pm

7 DATE OF NEXT MEETING: TBA