



CONFIRMED MINUTES

Ordinary Meeting held on 26 July 2022



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 26 July 2022

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 26 July 2022

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Kee Heng **FOO**

Cr Philip **WOO**

Cr Kelvin Kok Bin **LEE**

Cr Hafiz **MASLI**

Cr Morgan Boon Hwa **SOH**

(7.41pm)

Cr Farzian **ZAINAL**

Cr Azmi **YON**

Chief Executive Officer

Manager Finance and Admin

Manager Community/Recreation Services

Acting Manager Works, Services & Waste

Manager Research, Policy, Governance & Grants/Minute Taker

David **PRICE**

Kim **CHUA**

Olivier **LINES**

Ian **DODD**

Chris **SU**

2.2 **Leave of Absence**

2.3 **Apologies**

Cr Vincent Cheng Siew **SAW**

2.4 **Declarations of Financial/Impartiality/Proximity Interest**

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

4.1 Cr YON passed on positive feedback acknowledging SOCI team works on clearing the Murray Road cliff face and escarpment vegetation.

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr SAW – Leave of Absence

Council Resolution

Moved: Cr YON

Seconded: Cr FOO

Res. No: 58/22

That the leave of absence application submitted by Cr Vincent SAW (23/9/2022 to 11/10/2022) be approved.

Carried: 7/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 14 June 2022

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr FOO

Seconded: Cr YON

Res. No: 59/22

That Council adopt the unconfirmed minutes of the 14 June 2022 Council Meeting.

Carried: 7/0

7.2 Business Arising from the Minutes of Previous Meetings

- 7.3 Cr ZAINAL asked a follow up on item 4.2 from the June Ordinary Council Minutes regarding a disused traffic island in the Mosque precinct. CEO PRICE acknowledges it has yet to be removed as time sensitive works have been in place elsewhere since the June meeting provided that it will be seen to after the time sensitive works have been completed.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 8.1 Cr THOMSON welcomes Manager of Finance and Corporate Services Mr Kim CHUA to his first council meeting. Cr THOMSON acknowledges the return of Mr Ian DODDS as Acting Works and Services Manager as Graeme HEDDITCH has resigned for a post in Queensland.
- 8.2 Cr THOMSON acknowledges the burst of COVID infections mid-July which resulted in the postponement of Seniors Week 2022. MRST Oliver LINES confirmed and said there was a smaller scale program in place, with a view to put on the full Seniors Week 2022 later in the year if possible.
- 8.3 Cr THOMSON reports on the SOCI delegation to Canberra; it was *'the most successful trip SOCI has ever had.'* The Australian Local Government Association (ALGA) conference was informative and featured a discussion on the Uluru Statement from the Heart that would be useful in any upcoming referendum on the matter.

SOCI's work with the Department of Territories was 'fruitful.' In addition the Wednesday 22nd June meeting with the new Minister for Territories Kristy MCBAIN was productive. Shire discussed the development of the Shire Planning Instruments in tandem with the Commonwealth's CISA program and how they were both coming to a conclusion.

SOCI reported that both it and the Department were also working on the Christmas Island Heritage Ordinance together which is also tied to both the CISA and the Shire's Planning Instruments.

The last 8 months of co-development has been very productive after the stall from COVID in the year previous. Cr THOMSON said he had sent a positive follow up letter to the Minister's Office, with the Department cc'd.

SOCI's productivity with the statutory updating of the Shire Planning Instruments have given them a direction.

- 8.4 Cr THOMSON stated that the Deputy Secretary Dr. Rachel BACON has visited Christmas Island twice. The Deputy Secretary is above the Assistant Secretary (Aaron O'NEIL).

The meeting with Dr. Rachel BACON on Thursday 23rd June was very productive and saw a direction from Dr. Rachel BACON to her team to commence a 'cost-benefits analysis' for the

creation of a Land Ordinance and Development Authority for Christmas Island. SOCI put to both the Department and Minister the need to develop a mechanism to actually sell/lease land after the CISA is completed and suggested an Authority.

Shire acknowledged WA's East Perth Development Authority and Subiaco Development Authorities as successful models to mirror.

The Department is examining this and other models in the cost-benefits analysis exercise.

Cr THOMSON noted that the discussions with the Department had moved from a proposal on the idea of how to sell/lease land to the next part of execution, a cost-benefit analysis of an Authority, without dispute.

All the decisions on the model is with the Minister and Dept. but they're consulting closely with Shire. The Fisheries Management Ordinance was a lesson for both Shire and Dept. on consultation levels expected.

The Department's willingness to take on input from the community on planning for our own future is good and welcome. Involving us in deliberations about what is to happen on CI in this way is a positive development.

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Annual Budget 2022-23

Council Resolution

Moved: Cr FOO

Seconded: Cr YON

Res. No: 60/22

1. Council adopts the 2022/23 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 26 July 2022.
2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.
3. Council adopts the accounting policies contained within the budget.
4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:
 - a) Pursuant to section 5.98 of the Local Government Act 1995, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

Shire President	\$25,976
Councillors	\$16,776
 - b) Pursuant to section 5.98(5) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Shire President	\$37,881
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 - c) Pursuant to section 5.98A (1) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):

Deputy President	\$9,470.25
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Carried: 7/0

7.41pm – Cr Morgan Boon Hwa **SOH** joins meeting.

10.1.2 Community Assistance Grants

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 61/22

1. The Chief Executive Officer is authorised to make payments to those organisations listed under "Proposed" in Attachment 10.1.2.1
2. The Chief Executive Officer writes to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.

Carried: 8/0

10.1.3 WALGA Local Government Conference 2022

Council Resolution

Moved: Cr MASLI

Seconded: Cr YON

Res. No: 62/22

That Council –

1. nominate the following elected members Cr SAW, Cr SOH ,Cr ZAINAL, Cr FOO, Cr LEE, Cr WOO and Cr THOMSON to attend the 2022 Annual West Australian Local Government Association (WALGA) conference to be held at the Crown Perth from 3-4 October 2022 inclusive, and
2. nominate two elected members Cr LEE and Cr ZAINAL as voting delegates and two elected members Cr THOMSON and Cr FOO as proxy delegates to register for the forthcoming 2022 conference.

Carried: 8/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – June 2022

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 63/22

That Council approves the expenditure as presented in June 2022 Schedule of Accounts

Carried: 8/0

10.2.2 Financial Statements - June 2022

Council Resolution

Moved: Cr YON

Seconded: Cr MASLI

Res. No: 64/22

That Council receives the Financial Statements of June 2022 for the Municipal Fund.

Carried: 8/0

10.2.3 Assets Write Off 2021/22

Council Resolution

Moved: Cr YON

Seconded: Cr FOO

Res. No: 65/22

Council approves to write off the assets of 2021/22 as set out in the attachment to this report.

Carried: 8/0

10.3 Manager Community/Recreation Services & Training

10.4 Manager Works, Services & Waste

10.4.1 Sale of Surplus Items, Plant and Equipment

Council Resolution

Moved: Cr

Seconded: Cr

Res. No: 66/22

That Council calls for Tenders for the Sale of Surplus Items, Plant and Equipment as follows.

Description	Plant No	Year	Approx. Km/Hrs
Plant Trailer (Yellow)	P0644		n/a
Trench Profiler (approx. 2009)	n/a	2009	n/a
Softfall Mixer – Single Phase x2	NF608		n/a
Hydraulic Press	NF0401		n/a
Westmix Plate Compactor	n/a		n/a
Wacker Plate Compactor	n/a		n/a

Carried: 8/0

10.5 Manager Governance, Research, Policy & Grants

10.5.1 Policy Manual Review

Council Resolution

Moved: Cr LEE

Seconded: Cr MASLI

Res. No: 67/22

That Council adopts the following reviewed policies –

- Administration 1 - Agendas and Minutes of Council Meetings
- Administration 2 – Enforcement of Legislation
- Administration 3 – Manager Conditions
- Administration 4 – Translation Policy
- Administration 5 – Vehicle and Plant Allocation and Usage
- Community Services 1 – The Islander Editorial Policy
- Community Services 2 – Use of the Community Facilities
- Community Services 3 – Community Welfare Fund
- Elected Members 1 – Policy Development and Review
- Elected Members 2 – Donations to Community Organisations, Other Groups and Persons
- Elected Members 3 - Community Consultation
- Elected Members 4 - Member Allowances
- Elected Members 5 - Elected Members Training and Development
- Elected Members 6 - Travel Reimbursement
- Elected Members 7 – Council Employment
- Elected Members 8 – Elected Member and CEO Attendance at Events
- Elected Members 9 – Professional Development for Elected Members

Carried: 8/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 8.12pm

15 DATE OF NEXT MEETING: 23 August 2022