



# CONFIRMED MINUTES

**Ordinary Meeting held on 22 October 2019**



## SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 22 October 2019**

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## **CONFIRMED MINUTES**

**Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 22 October 2019**

### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 7.00pm.

### **2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST**

#### **2.1 Record of Attendance**

Shire President  
Deputy President  
Councillors

Cr Gordon **THOMSON**  
Cr Kee Heng **FOO**  
Cr Vincent **SAW**  
Cr Philip **WOO**  
Cr Kelvin **LEE**  
Cr Morgan **SOH**  
Cr Azmi **YON**  
Cr Farzian **ZAINAL**

Chief Executive Officer  
Manager Finance and Admin  
Manager Governance, Research, Policy & Grants  
Manager Works, Services & Waste

David **PRICE**  
**GAN** So Hon  
Chris **SU**  
Graeme **HEDDITCH**

Minute Taker

Shikin **HASINUDIN**

#### **2.2 Leave of Absence**

#### **2.3 Apologies**

#### **2.4 Declarations of Financial/Impartiality/Proximity Interest**

### **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4 PUBLIC QUESTION TIME**

4.1 Cr FOO – South Point Temple – Cr FOO acknowledged the Council for their great work of clearing the surrounding vegetation at the South Point Temple and asked the Works Manager to pass on his acknowledgement to the employees.

4.2 Cr YON – Resealing on Golf Course Road – Cr YON acknowledged the Council for their great work for the resealing on Golf Course Road and asked the Works Manager to pass on his acknowledgment to the employees.

The Manager Works Services and Waste noted the acknowledgements and will pass it on to the employees.

4.3 Cr ZAINAL – Kampong Playground, Shade & Bins – Cr ZAINAL acknowledged Cr YON for raising the issues regarding the Kampong playground. Cr ZAINAL would like to add the issue of shade and bins to the matter.

The Shire President advised that the issue with Kampong playground is the Commonwealth responsibility and the matter has been raised to the former Director at the Indian Ocean

Territories Administration office several times. The CEO further advised Council that the Parks & Garden staffs has undertaken Softfall training for installation at Kampong and Drumsite playground. In regards to the shade, it is impossible to cover every area with shade, parents and guardians would have to be mindful of when they are their kids to the playground.

The CEO also mentioned that he is in the process of suggesting to the waste department of cleaning the Kampong bins on a regular basis and to also hold a meeting with Kampong residents regarding disposing wet rubbish on Fridays and weekends.

- 4.4 Cr SAW – Bus Stops – Cr SAW raised issues regarding the hygiene and the condition of the bus stops around town.

The Shire President advises that the Manager Works, Services and Waste (MWSW) will get the Parks & Garden staff to inspect all bus stops.

- 4.5 Cr SAW – Exercise Equipment – Cr SAW asked if Council could consider installing exercise equipment for the parks.

The CEO replied that there are some considerations for exercise equipment to be installed at the skate park area once the skate park project starts and other areas around town subject to budget.

- 4.6 Cr FOO – Boat Ramp – Queries were raised from local fisherman, whether Council can approach the Commonwealth to look into deepening the end of the cove boat ramp as the bottom of the boats tend to touch the ramp or sea floor during low tide.

The Shire President replied that the MWSW will look into this matter and follow it up with the IOT Administration Office.

- 4.7 Cr WOO – Road Sign – Cr WOO raised that the robber crab road sign on the way to the airport has spun around the opposite direction; he asked whether this can be looked at?

The Shire President replied that the MWSW will look into this matter.

## **5 APPLICATIONS FOR LEAVE OF ABSENCE**

- 5.1 Leave of Absence – Cr MASLI

### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr FOO**

**Res. No: 87/19**

That the leave of absence application submitted by Cr Hafiz MASLI (15/10/19 to 26/10/19) be approved.

**Carried: 8/0**

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

#### **7.1 Minutes of Ordinary Council Meeting held on 24 September 2019**

Members considered the unconfirmed minutes.

### **Council Resolution**

**Moved: Cr WOO**

**Seconded: Cr SAW**

**Res. No: 88/19**

That Council adopt the unconfirmed minutes of the 24 September 2019 Council Meeting.

**Carried: 8/0**

## 7.2 Minutes of Special Council Meeting held on 21 October 2019

Members considered the unconfirmed minutes.

### Council Resolution

Moved: Cr YON

Seconded: Cr WOO

Res. No: 89/19

That Council adopt the unconfirmed minutes of the 21 October 2019 Special Council Meeting.

Carried: 8/0

## 7.3 Business Arising from the Minutes of Previous Meetings

Item 4.5 of 24 September 2019 Council Meeting Minutes - Cr YON asked if there is a budget for the BBQs in Taman Sweetland and Drumsite?

The CEO replied that he has noted for these BBQs to be added into the budget when the budget review is being done.

Item 4.3 of 24 September 2019 Council Meeting Minutes – Cr ZAINAL added that the price of sea freight containers has now gone up again due to the price increase of fuel.

The Shire President advised the CEO to assemble facts of the price increase and to approach shop keepers to arrange meetings regarding issues that they would like to raise.

## 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

### 9 REPORTS OF COMMITTEES

#### 9.1 Minutes of Community Consultative Committee Meetings

### Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 90/19

That the Confirmed Minutes of the Community Consultative Committee meeting held on 7 November 2018, 29 May 2019, 31 July 2019, 21 August 2019 and 11 September 2019 be received.

Carried: 8/0

## 10 REPORTS OF OFFICERS

### 10.1 Chief Executive Officer

#### 10.1.1 Review of Council Committees

### Council Resolution

Moved: Cr YON

Seconded: Cr SAW

Res. No: 91/19

That Council resolves to appoint councillors to the following Committee's:

1. Community Consultative Committee
  - a) Retain the Community Consultative Committee with the functions, membership and powers as established and shown in Attachment 1.\*
  - b) Appoint Cr **THOMSON**, Cr **SOH** and Cr **MASLI** as the Councillor representatives on the Community Consultative Committee. \*
  - c) Invite nominations for a serving representative from the member organisations of the Community Consultative Committee.
2. Community Welfare Fund Management Committee
  - a) Retain the Community Welfare Fund Management Committee with the functions, membership and powers as established and shown in Attachment 1.\*
  - b) Appoint Cr **YON** and Cr **FOO** as the Councillor representatives on the Community Welfare Fund Management Committee.\*
3. The Islander Editorial Group
  - a) Appoint the Shire President and Cr **YON** as Councillor representatives on The Islander

Editorial Group.

4. Cemeteries Management Reference Group
  - a) Appoint Cr **LEE**, Cr **SAW** and Cr **MASLI** as the Councillor representatives on the Cemeteries Management Reference Group.
  - b) Invite nominations for a serving representative from the member organisations of the Cemeteries Management Reference Group.
5. Community Cultural Planning & Heritage Reference Group
  - a) Appoint Cr **ZAINAL** as the Councillor representative on the Cultural Planning & Heritage Committee
6. Transport, Land and Communications Committee
  - a) Retain the powers and functions as prescribed by section 5.10 of the Local Government Act (CI) 1995, and
  - b) Appoint Shire President **THOMSON**, Cr **SOH**, Cr **ZAINAL**, the Chief Executive Officer, the Manager Works and Services and the Manager Planning, Building and Health as Councillor and staff representatives in accordance with section 5.9 of the Local Government Act (CI) 1995\*.
7. Audit Committee
  - a) That all current councillors be appointed to the Audit Committee in accordance with section 7.1A of the Local Government Act (CI) 1995.\*
  - b) Retain the powers and functions as prescribed by section 7.1A of the Local Government Act (CI) 1995 and,
  - c) That the Manager Finance and Administration attend the Audit Committee meetings in the capacity as ex – officio.
8. Retain the Senior Citizens Centre Advisory Committee with the functions, membership and powers as established and shown in Attachment 1.
  - a) Appoint Cr **FOO** and Manager of Recreation Services and Training as the Council representatives on the Senior Citizens Centre Advisory Committee. \*
  - b) Invite nominations for serving representative from the member organisation of the Christmas Island Seniors Association.

**Carried: 8/0**

#### 10.1.2 Training of Councillors

##### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr WOO**

**Res. No: 92/19**

Council endorses the action of the CEO in procuring the online essential Councillor training package, and requests the CEO to organise the delivery of the training through to Manager for Compliance to ensure all Councillors are offered and have completed that training within the prescribed time.

Council also recommends that the necessary new draft policies as required by the Local Government Legislation Amendment Act 2019 are developed for consideration by Council within the prescribed time period.

**Carried: 8/0**

## 10.2 Manager Finance & Administration

### 10.2.1 Schedule of Accounts – September 2019

#### **Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr WOO**

**Res. No: 93/19**

That Council approves the expenditure as presented in September 2019 Schedule of Accounts.

**Carried: 8/0**

### 10.2.2 Financial Statements – September 2019

#### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr FOO**

**Res. No: 94/19**

That Council receives the Financial Statements of September 2019 for the Municipal Fund.

**Carried: 8/0**

### 10.2.3 Outstanding Rates/Debtors Report 30 September 2019

#### **Council Resolution**

**Moved: Cr WOO**

**Seconded: Cr LEE**

**Res. No: 95/19**

The report is noted.

**Carried: 8/0**

## 10.3 Manager Community/Recreation Services & Training

## 10.4 Manager Works, Services & Waste

## 10.5 Manager Governance, Research, Policy & Grants

### 10.5.1 Shire of Christmas Island Waste Local Law

#### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr SAW**

**Res. No: 96/19**

Item is to be deferred to the next Council Meeting.

**Carried: 8/0**

### 10.5.2 DPLH and SOCI Meeting, CISA & LPS/TPS Flowchart

#### **Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr SAW**

**Res. No: 97/19**

That Council endorse the proposed 'CISA and LPS Flow Chart Interaction' to ensure a work flow amenable to the Dept of Land, Planning and Heritage and SOCI in producing a final LPS outcome that took the CISA in consideration noting that the Flow Chart may be reviewed and modified pending Commonwealth execution in their CISA actions and timelines.

**Carried: 8/0**

## 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

## 13 BEHIND CLOSED DOORS

## 14 CLOSURE OF MEETING

The Shire President closed the meeting at 8.15pm

## 15 DATE OF NEXT MEETING: 19 November 2019