



CONFIRMED MINUTES

Ordinary Meeting held on 11 February 2020



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 11 February 2020

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 11 February 2020

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Kelvin **LEE**
Cr Farzian **ZAINAL**

Chief Executive Officer
Manager Finance and Admin
Manager Works, Services & Waste
Manager Research, Policy, Governance & Grants, Minute Taker

David **PRICE**
GAN So Hon
Graeme **HEDDITCH**
Chris **SU**

2.2 Leave of Absence – Cr Vincent **SAW**

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

4.1 Cr Farzian **ZAINAL** asked if the Shire could attend to the CI Cinema's broken concrete seating? Manager Works and Services Graeme **HEDDITCH** to attend.

4.2 Cr Farzian **ZAINAL** asked if the Shire could install a speed hump outside block 410 adjacent to the Mosque. Manager Works and Service Graeme **HEDDITCH** to attend.

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of Absence – Cr YON

Council Resolution

Moved: Cr FOO

Seconded: Cr LEE

Res. No: 1/20

That the leave of absence application submitted by Cr YON (10/2/2020 to 10/4/2020) be approved.

Carried: 5/0

5.1 Leave of Absence – Cr SOH

Council Resolution

Moved: Cr FOO

Seconded: Cr LEE

Res. No: 2/20

That the leave of absence application submitted by Cr SOH (10/2/2020 to 25/2/2020) be approved.

Carried: 5/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 10 December 2019

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr WOO

Seconded: Cr ZAINAL

Res. No: 3/20

That Council adopt the unconfirmed minutes of the 10 December 2019 Council Meeting.

Carried: 5/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 CIDHS ANZAC Tour 2020 Donation

Shire President Gordon **THOMSON** stated that Council had received a request from CIDHS for a contribution to the CIDHS ANZAC Tour 2020 program to Canberra. In line with the guidelines for the Shire Community Assistance Grant program the President is able to make a donation of up to \$1000 to be reported at the following Council Meeting. President Gordon **THOMSON** has approved a \$1000 donation to CIDHS for this purpose and presents letter with this update.

9 REPORTS OF COMMITTEES

9.1 Transport, Land and Communications Management Committee Meeting

Council Resolution

Moved: Cr FOO

Seconded: Cr WOO

Res. No: 4/20

That the Draft Minutes of the Transport, Land and Communications Committee meeting of February 7th 2020 be received.

Carried: 5/0

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Lease of Project Team Old Workshop

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 5 / 20

That Council approves the lease free of charge of the Old Parks & Garden Depot to Island Care for 24 months with an option of a further 24 months on the following conditions.

- Island Care have the necessary public liability insurance for volunteers
- Island Care pays for the power and water utilities usage
- The premises is to be used for the following purposes
 - o Office and operational facilities for Island Care
 - o Storage of collected categorised waste
 - o The recycling of plastic waste by low heat methods
- Non Passive use of the premises will only be undertaken during the hours of 7am and 5pm Monday to Friday and on Saturday 7.30am until 2pm.
- Island Care will ensure their vehicles do not block access behind the depot
- Signage is allowed subject to the CEO's written permission

Carried: 5/0

10.1.2 Christmas Island - Compliance Audit Return (CAR) 2019

Council Resolution		
Moved: Cr FOO	Seconded: Cr LEE	Res. No: 6/20
Council adopts the Christmas Island-Compliance Audit Return (CAR) 2019 and instructs the Chief Executive Officer to lodge the Certified CAR in the Smart Hub portal by 31 March 2020.		
Carried: 5/0		

10.1.3 Budget Review 2019/20

Council Resolution		
Moved: Cr WOO	Seconded: Cr FOO	Res. No: 7/20
That the variations in the existing budget line items as set out in the attached proposed budget review report be approved.		
Carried: 5/0		

10.1.4 23 Seaview Drive

Council Resolution		
Moved: Cr LEE	Seconded: Cr FOO	Res. No: 8 /20
That Council approves the provision of 23 Seaview Drive to the Manager of Governance, Research, Policy and Grants for a fortnightly subsidised housing fee of \$300.		
Carried: 5/0		

10.1.5 Settlement Cinema Draft Masterplan

Council Resolution		
Moved: Cr LEE	Seconded: Cr WOO	Res. No: 9 /20
The SoCI to endorse in principle the Settlement Cinema Draft Masterplan Feb 2020 and approve the release of the Masterplan for public comments including direct contact with the students of the CIDHS on the question of pump track as against a reduced skate park, with the intention to make a final decision at the April 2020 Ordinary Council Meeting		
Carried: 5 /0		

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – December 2019 & January 2020

Council Resolution		
Moved: Cr FOO	Seconded: Cr ZAINAL	Res. No: 10 /20
That Council approves the expenditure as presented in December 2019 and January 2020 Schedule of Accounts		
Carried: 5 /0		

10.2.2 Financial Statements – December 2019 and January 2020

Council Resolution		
Moved: Cr LEE	Seconded: Cr WOO	Res. No: 11 /20
That Council receives the Financial Statements of December 2019 and January 2020 for the Municipal Fund.		
Carried: 5/0		

10.2.3 Outstanding Rates/Debtors Report 31 January 2020

Council Resolution			
Moved: Cr FOO	Seconded: Cr LEE	Res. No:	12 / 20
The report is noted.			
Carried:	5 / 0		

10.3 Manager Community/Recreation Services & Training

10.4 Manager Works, Services & Waste

10.4.1 Tender for the Supply and Delivery of Aggregate

Council Resolution			
Moved: Cr LEE	Seconded: Cr ZAINAL	Res. No:	13 / 20
To make Council aware of the Aggregate stocks will be exhausted at the end of the financial 19/20 Budget.			
Council calls for Tenders in March 2020 for Aggregate 1780m3 or 2500 ton for delivery in August.			
Carried:	5 / 0		

10.4.2 Sale of Surplus

Council Resolution			
Moved: Cr LEE	Seconded: Cr WOO	Res. No:	14 / 20
That Council accepts the Tenders for the 3 x Toyota Hilux 4 x 4, Toyota Corolla Sedan.			
Carried:	5 / 0		

10.5 Manager Governance, Research, Policy & Grants

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12.1 Motion to accept new business

Council Resolution			
Moved: Cr LEE	Seconded: Cr FOO	Res. No:	15 / 20
Motion to accept new business regarding review of the CEO's contract			
Carried:	5 / 0		

12.2 CEO Contract Review

Council Resolution			
Moved: Cr LEE	Seconded: Cr FOO	Res. No:	16 / 20
That a sub-committee consisting of Cr Gordon THOMSON , Cr Kelvin LEE and Cr Farzian ZAINAL be formed to conduct a review of the CEO's contract to report back to the Council Meeting of 24 th March.			
Carried:	5 / 0		

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire Deputy President closed the meeting at 7.45pm

15 DATE OF NEXT MEETING: 24 March 2020