



CONFIRMED MINUTES

Ordinary Meeting held on 13 February 2018



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 13 February 2018

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 13 February 2018

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Rosnah **PAL**
Cr Azmi **YON (7.02pm)**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Hafiz **MASLI**

Chief Executive Officer
Manager Finance and Admin
Manager Recreation Services and Training Officer

David **PRICE**
GAN So Hon
Olivier **LINES**

Minute Taker

Shikin **HASINUDIN**

2.2 Leave of Absence – Cr SAW & Cr KOH

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Cr YON entered the Chamber at 7.02pm.

4 PUBLIC QUESTION TIME

4.1 Ms Regine ANDERSON from 2 Sung Miaw Low, Drumsite – Ms ANDERSON referred her question to The Islander, Issue 653, Page 5, asking whether there was a mistype in the 'four principles' in Recommendation 2.

The Shire President replied that it is as is stated in The Islander. They are principals of the Department of Environment applied to decisions of the department for not granting clearing permits for any development. In particular these principals are applied to the Mine's application for clearing permits to clear vegetation on areas of which the government had issues on exploration licenses.

Ms ANDERSON also asked where were the 4 principals sourced from?

The Shire President replied that the 4 principals were set out in a decision issued to the Christmas Island Phosphates along with notations that the principals are applied to any development on the Island.

- 4.2 Cr FOO – Skip bin at Pak Kam Loh, Silver City – Cr FOO advised the Council that there is a skip bin on Pak Kam Loh that hasn't been cleared for a number of weeks. He requested if Council could clear the skip bin.

The Shire President replied that the CEO will take note of this matter.

- 4.3 Cr FOO – Potholes – Cr FOO asked if Council could patch up some potholes along San Chye Loh road behind the Poon Saan Club.

The Shire President replied that the CEO will take note of this matter.

- 4.4 Cr PAL – Skip bins – Cr PAL asked whether a schedule for the green waste bins had been done?

The CEO replied that Council is in the process of doing one and advised Councillors that Council had just received the new skip bins. There are 7 new skip bins.

5 APPLICATIONS FOR LEAVE OF ABSENCE

- 5.1 Cr KOH – Leave of Absence

Council Resolution		
Moved: Cr FOO	Seconded: Cr YON	Res. No: 01/18
That the leave of absence application submitted by Cr KOH (24/3/18 to 3/4/18) be approved.		
Carried:	7/0	

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 12 December 2017

Members considered the unconfirmed minutes.

Council Resolution		
Moved: Cr YON	Seconded: Cr PAL	Res. No: 02/18
That Council adopt the unconfirmed minutes of the 12 December 2017 Council Meeting.		
Carried:	7/0	

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Local Government Compliance Audit Return 1 Jan 2017 to 31 Dec 2017

Council Resolution		
Moved: Cr FOO	Seconded: Cr LEE	Res. No: 03/18
Council adopts the 2017 Local Government Compliance Audit Return and instructs the Chief Executive Officer to forward the Return to the Director General, Department of Local Government and Communities by 31 March 2018.		
Carried:	7/0	

Council Resolution

Moved: Cr MASLI

Seconded: Cr PAL

Res. No: 04/18

That Council grant planning approval for the proposed backpacker's hostel refurbishment at Lot 423 (81) Gaze Road, Christmas Island, subject to the following conditions:

1. Unless otherwise permitted under other conditions of this approval, all development shall be in accordance with the approved development plans (attached) that form part of this development approval.
2. This planning approval is valid for 2 years, if development has not substantially commenced in that time this approval shall lapse and have no further effect.
3. A Landscape Management Plan is to be prepared and approved by the local government prior to the commencement of site works identifying the existing vegetation on site to be retained and vegetation to be replaced as a result of site works.
4. The approved Landscape Management Plan is to be implemented to the satisfaction of the local government.
5. All external fixtures such as air conditioning units are to be adequately screened or located such that they are not visible from key viewing areas to the satisfaction of the local government.
6. A detailed list of the colour scheme and finishes is to be submitted and approved by the local government, prior to the commencement of site works.
7. Window frames are required to be wide framed with horizontal glazing bar above centre.
8. A minimum 9 car-parking bays being provided for the exclusive use of the Backpacker's Hostel being clearly marked including disabled bays being provided in accordance with AS 2890.6-2009.

Advice Notes:

1. This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building licence prior to construction commencing. The proposal shall comply with the NCC Building Code of Australia 2016. The proponent is also reminded of requirements to comply with relevant Health Legislation.
2. The Shire of Christmas Island advises that where a development approval contains conditions which are required to be fulfilled prior to the commencement of site works, to commence development prior to fulfilling these conditions is contrary to this approval and therefore unauthorised development.
3. Details of window design should be submitted with a building license for assessment to ensure compliance with condition 7.
4. The content of the GML Heritage report relevant to the proposal is to inform the information prepared relevant to addressing conditions 3, 4, 5, 6 and 7. This includes but is not limited to the following comments:
 - Planting of new palm trees to the west of the building to replace those removed for the construction of the ablutions block.
 - Retaining the existing trees (frangipani and coconut palm) to the east of the building.
 - Wall mounted AC units to be less visible from public places (ie Rumah Tinggi) and/or exploring options for screening the existing units.
 - Use of neutral/dark colours for the new Colorbond roof (ie grey colour range). Avoid a red or green colour range.
 - Standard aluminium window frames are acceptable provided the design has a wide frame and a horizontal glazing bar (preferably above the centre). This may change the window opening mechanism.
5. The proponent is advised that the subject site is listed on the National Heritage Register. The Commonwealth Government Department responsible for national heritage sites do not provide the Shire with any comment on heritage matters relevant to proposals lodged with respect to listed sites. It is the landowner/proponent's responsibility to ensure they comply with the EPBC Act. Whilst the Shire have assessed the application and have issued approval with conditions having regard for the Heritage report, the Shire has not assessed the appropriateness or otherwise of the development under the EPBC Act. It is the responsibility of the owner/proponent to ensure they satisfy such legislation before commencing any works on the site pursuant to any planning or building approval issued by the Shire. The landowner/proponent may wish to seek independent

advice on the heritage matters affecting the site and compliance with the relevant EPBC Act legislation. It is not the Shire's responsibility to ensure the EPBC Act is complied with on heritage listed sites such as the site the subject of this application and conditions applied are to address matters raised in the heritage report prepared to inform the proposal.

Carried: 7/0

10.1.3 Telecommunications infrastructure – (Equipment building with ancillary facilities)

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 05/18

That Council grants approval for the development and use of the site to accommodate Telecommunications Infrastructure – (Equipment building with ancillary facilities) subject to the following conditions:

1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval.
2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.
3. Prior to development, tie down details certified by structural engineers and fencing footing details are to be provided.
4. On application of a building licence, the applicant shall provide engineer certified drawings demonstrating that the all structures are compliant with Region B – Wind Actions (AS/NZ 1170.2.2011) and Earthquake Actions (AS 1170.4.2007).

Advice notes

1. This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building licence prior to construction commencing.
2. The Shire of Christmas Island advises that where a development approval contains conditions which are required to be fulfilled prior to the commencement of site works, to commence development prior to fulfilling these conditions is contrary to this approval and therefore unauthorised development.
3. Storage of fuel on site is to comply with legislation and relevant licencing in regard to fuel storage as applicable.
4. This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building licence prior to construction commencing.
5. Depending on the agreed surface, a drainage management plan may be required to demonstrate how run-off from the hardstand areas will be managed.
6. Access to be constructed to Shire specifications.
7. External colours are to be compatible with the immediate locality.

Carried: 7/0

10.1.4 Budget Review 2017/18

Council Resolution

Moved: Cr FOO

Seconded: Cr WOO

Res. No: 06/18

That the variations in the existing budget line items as set out in the attached proposed budget review report be approved.

Carried: 7/0

10.1.5 CI Occupation and Surabaya Experience Plaque

Council Resolution		
Moved: Cr LEE	Seconded: Cr PAL	Res. No: 07/18
That the Council commence community consultation regarding the placement of the CI Occupation and Surabaya Experience Plaque according to Policy EM3 'Community Consultation.'		
Carried:	7/0	

10.1.6 JSCNA and Senate Standing Committee Submissions

Council Resolution		
Moved: Cr WOO	Seconded: Cr FOO	Res. No: 08/18
That the Council note the submission made for the Senate Standing Committee on Rural and Regional Affairs and Transport on air routes in the IOTs and the JSCNA submission made in hearing.		
Carried:	7/0	

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – December 2017 & January 2018

Council Resolution		
Moved: Cr LEE	Seconded: Cr WOO	Res. No: 09/18
That Council approves the expenditure as presented in December 2017 & January 2018 Schedule of Accounts.		
Carried:	7/0	

10.2.2 Financial Statements – December 2017 & January 2018

Council Resolution		
Moved: Cr PAL	Seconded: Cr LEE	Res. No: 10/18
That council receives the Financial Statements of the December 2017 & January 2018 for the Municipal Fund.		
Carried:	7/0	

10.2.3 Outstanding Rates/Debtors Report 31 January 2018

Council Resolution		
Moved: Cr YON	Seconded: Cr MASLI	Res. No: 11/18
The report is noted.		
Carried:	7/0	

10.3 Manager Community Services

10.3.1 Representation on Council Committees

Council Resolution

Moved: Cr PAL

Seconded: Cr FOO

Res. No: 12/18

That Council endorse the following nominees as members of the following committees and reference groups:

- | | |
|-----------------------------------------------------------|-----------------------------------|
| 1. Senior Citizens Centre Advisory Committee | |
| <i>Nominee</i> | <i>Name of organisation</i> |
| Mr Ang Ah Him | CI Seniors Association |
| Mr Khaw Khye Khoo | CI Seniors Association |
| Ms Ismay Idroos | CI Seniors Association |
| Mr Ang Mui Chye | CI Seniors Association |
| 2. Community Cultural Planning & Heritage Reference Group | |
| <i>Nominee</i> | <i>Name of organisation</i> |
| Ms Joy Wickenden | CI Phosphates |
| Mr Hafiz Masli | CI Neighbourhood Centre |
| Mr Kelvin Lee | CI Heritage Society |
| Ms Patricia Power | Arts & Culture CI |
| Ms Regine Andersen/Ms Wendy Wong | CI Women's Association |
| Mr Oliver Lines | Union of Christmas Island Workers |
| 3. Community Consultative Committee | |
| <i>Nominee</i> | <i>Name of organisation</i> |
| Ms Joy Wickenden | CI Phosphates |
| Mr Oliver Lines | CI Neighbourhood Centre |
| Ms Nora Koh/Ms Annie Sho | CI Women's Association |
| Mr Chris Su Zhong Xiong | Union of Christmas Island Workers |
| Mr Albert Ng | Poon Saan Club |
| Mr Shahfik Johari | Islamic Council CI |
| 4. Cemeteries Management Reference Group | |
| <i>Nominee</i> | |
| Mr Shahfik Johari | Islamic Council CI |

Carried: 7/0

10.4 Manager Works & Services

10.5 Manager Recreation Services & Training Officer

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The President closed the meeting at 7.40pm

15 DATE OF NEXT MEETING: 27 March 2018.