



CONFIRMED MINUTES

Ordinary Meeting held on 24 July 2018



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 24 July 2018

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 24 July 2018

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Deputy President declared the meeting open at 7.05pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Deputy President
Councillors

Cr Kee Heng **FOO**
Cr Azmi **YON**
Cr Nora **KOH**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Hafiz **MASLI**

Chief Executive Officer
Manager Finance and Admin
Manager Works & Services
Manager Recreation Services and Training Officer

David **PRICE**
GAN So Hon
Terry **CLARKE**
Olivier **LINES**

Minute Taker

Shikin **HASINUDIN**

2.2 Leave of Absence – Cr PAL

2.3 Apologies – Cr SAW & Cr THOMSON

2.4 Declarations of Financial/Impartiality/Proximity Interest

2.4.1 Declaration of Impartiality Interest – Item 10.1.3 – Community Assistance Grants:

- Cr FOO declared an interest on the basis that he is the President of Union of Christmas Island Workers (UCIW) and a care taker of several temples
- Cr YON declared an interest on the basis that he is the President of CI Malay Association and a member of the UCIW
- Cr KOH declared an interest on the basis that she is the President of CI Women's Association, the Vice President of UCIW, a committee member of CI Neighbourhood Centre and a member of Chinese Literary Association.
- Cr LEE declared an interest on the basis that he is the Vice President of UCIW
- Cr WOO declared an interest on the basis that he is a member of UCIW
- Cr MASLI declared an interest on the basis that he is the coordinator of CI Neighbourhood Centre, a committee member of CI Malay Association, an executive committee of the UCIW and Islamic Council of CI

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

4.1 Cr KOH – Street signs – Cr KOH advised Council that members of the community has approached her enquiring her regarding the street sign for Seaview Drive as there are no Seaview Drive street sign at the Lower Poon Saan Road and Seaview Drive junction. Cr KOH also added whether the junction's 'GIVE WAY' sign can be replaced with a 'STOP' sign as there has been several near misses at that junction.

The Manager Works and Services replied that there is a street sign but it keeps getting damaged then replaced again by Council.

The Deputy President replied that Council will take note of this matter.

- 4.2 Cr YON – C3 junction in Drumsite – Cr YON advised Council that a 'STOP' sign needs to be installed at that junction. He also requested whether the Drumsite stonewall sign and garden can be moved back from the road as it interferes with drivers view when exiting the junction.

Manager Works and Services replied that they had just installed a 'STOP' sign at the junction and the matter regarding the stonewall and garden will be taken on notice.

- 4.3 Cr KOH – Repainting of parking bays – Cr KOH asked whether Council can consider repainting parking bays at the shops in Kampong and areas around Poon Saan.

The Deputy President replied that Council will take note of this matter.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 12 June 2018

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr WOO

Seconded: Cr LEE

Res. No: 50/18

That Council adopt the unconfirmed minutes of the 12 June 2018 Council Meeting.

Carried: 6/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

9.1 Minutes of Community Consultative Committee Meetings

Council Resolution

Moved: Cr LEE

Seconded: Cr KOH

Res. No: 51/18

That the Confirmed Minutes of the Community Consultative Committee meeting held on 4 April 2018 and the Unconfirmed Minutes of the Community Consultative Committee meeting held on 6 June 2018 be received.

Carried: 6/0

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Assessment of Development Application (Detached Ancillary Dwelling)

Council Resolution

Moved: Cr YON

Seconded: Cr LEE

Res. No: 52/18

1. Unless otherwise permitted under other conditions of this approval, all development shall be in accordance with the approved development plans (attached) that form part of this development approval, subject to any modifications shown in red.
2. All stormwater shall be retain and disposed of on-site to the satisfaction of the Chief Executive Officer of the Shire of Christmas Island prior to the occupation of the ancillary Dwelling. Plans demonstrating how this can be achieved, including the location and size of soak-wells, shall be submitted for approval prior to the issue of a building permit.
3. Details of materials, colours and finishes for the proposed ancillary dwelling shall be submitted for approval by the Chief Executive Officer of the Shire of Christmas Island prior to the issue of a building permit.

4. The applicant shall submit a geotechnical report verifying that the proposed ancillary dwelling would comply with WAPC's SPP 2.6 – State Coastal Planning in regard to site stability.
5. The proposed crossover from Coconut Grove and car parking bay(s) for the proposed additional Dwelling shall be upgraded and drained to an appropriate standard to the satisfaction of the local government, prior to the occupation of the ancillary dwelling and compliant with Australian Standard 2890.1-2004.

Advice Notes:

- i) This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building permit prior to construction commencing.
- ii) The applicant is advised that the site is located in an area defined `Vulnerable Coastal Area –This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years." (Western Australian Planning Commission)
- iii) The applicant is advised that the application has also been assessed with regard to the proposed subdivision of the site into four lots. In the even the subdivision proceeds the ancillary dwelling would automatically convert to the definition/classification of a single dwelling under the R-Codes.
- iv) The Shire of Christmas Island advises that where a development approval contains conditions which are required to be fulfilled prior to the commencement of site works, to commence development prior to fulfilling these conditions is contrary to this approval and therefore unauthorised development.
- v) The landowner is reminded of their responsibilities under the Environmental Protection and Biodiversity Act 1999, as the subject site is located with a heritage precinct entered on the Commonwealth Heritage List.

Carried: 6/0

10.1.2 Proposed Dwelling Addition (deck)

Council Resolution

Moved: Cr KOH

Seconded: Cr WOO

Res. No: 53/18

That Council grants approval for the development and use of the site to accommodate building additions – (deck) subject to the following conditions:

1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval.
2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.

Advice notes

1. This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building licence prior to construction commencing.
2. External colours are to be compatible with the immediate locality.

Carried: 6/0

10.1.3 Community Assistance Grants

Declaration of Impartiality Interest – Item 10.1.2 – Community Assistance Grants:

- Cr FOO declared an interest on the basis that he is the President of Union of Christmas Island Workers (UCIW) and a care taker of several temples
- Cr YON declared an interest on the basis that he is the President of CI Malay Association and a member of the UCIW
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- Cr LEE declared an interest on the basis that he is the Vice President of UCIW
- Cr WOO declared an interest on the basis that he is a member of UCIW
- Cr MASLI declared an interest on the basis that he is the coordinator of CI Neighbourhood Centre, a committee member of CI Malay Association, an executive committee of the UCIW and Islamic Council of CI

Council Resolution**Moved: Cr LEE****Seconded: Cr KOH****Res. No: 54/18**

1. The Chief Executive Officer is authorised to make payments to those organisations listed under "Proposed" in Attachment 10.1.3.1 on the basis that the approved activity occurs. In the event that the activity does not occur, the donation so allocated will be returned to the fund pool.
2. The Chief Executive Officer write to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.

Carried: 6/0

10.1.4 Annual Budget 2018/19

Council Resolution**Moved: Cr MASLI****Seconded: Cr LEE****Res. No: 55/18**

1. Council adopts the 2018/19 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 24 July 2018.
2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.
3. Council adopts the accounting policies contained within the budget.
4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:
 - a) Pursuant to section 5.98 of the *Local Government Act 1995*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

Shire President	\$25,091
Councillors	\$16,205
 - b) Pursuant to section 5.98(5) of the *Local Government Act 1995*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Shire President	\$36,591
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 - c) Pursuant to section 5.98A (1) of the *Local Government Act 1995*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):

Deputy President	\$9,147.75
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Carried: 6/0

10.1.5 CI 2021 Community Strategic Plan Update & Adoption

Council Resolution**Moved: Cr YON****Seconded: Cr LEE****Res. No: 56/18**

That Council accept the review of the CI 2021 Community Strategic Plan

Carried: 6/0**10.2 Manager Finance & Administration**

10.2.1 Schedule of Accounts – June 2018

Council Resolution**Moved: Cr MASLI****Seconded: Cr KOH****Res. No: 57/18**

That Council approves the expenditure as presented in June 2018 Schedule of Accounts.

Carried: 6/0

10.2.2 Outstanding Rates-Debtors June 2018

Council Resolution		
Moved: Cr YON	Seconded: Cr KOH	Res. No: 58/18
The report is noted		
Carried: 6/0		

10.2.3 Assets Write Off 2017-18

Council Resolution		
Moved: Cr LEE	Seconded: Cr YON	Res. No: 59/18
Council approves to write off the assets of 2017/18 as set out in the attachment to this report.		
Carried: 6/0		

10.3 Manager Community Services

10.3.1 WA Seniors Card Information

Council Resolution		
Moved: Cr KOH	Seconded: Cr YON	Res. No: 60/18
The Information Report is received		
Carried: 6/0		

10.4 Manager Works & Services

10.5 Manager Recreation Services & Training Officer

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Council Resolution		
Moved: Cr WOO	Seconded: Cr KOH	Res. No: 61/18
That Council accepts Item 12.1 Joint CIP – SOCI Aged Care Research Program for discussion		
Carried: 6/0		

12.1 Joint CIP – SOCI Aged Care Research Program

Council Resolution		
Moved: Cr WOO	Seconded: Cr KOH	Res. No: 62/18
That Council consider this offer and return an answer to CIP at the August Council Meeting, 28th August 2018.		
Carried: 6/0		

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Deputy President closed the meeting at 7.35pm

15 DATE OF NEXT MEETING: 28 August 2018