



CONFIRMED MINUTES

Ordinary Meeting held on 7 December 2021



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 7 December 2021

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 7 December 2021

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 The Deputy President declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

- 1.2 Record of Attendance

Deputy President
Councillors

Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Kelvin Kok Bin **LEE**
Cr Hafiz **MASLI**
Cr Morgan Boon Hwa **SOH**
Cr Farzian **ZAINAL**

Chief Executive Officer
A/Manager Finance and Admin
Manager Community/Recreation Services
Manager Works, Services & Waste
Manager Research, Policy, Governance & Grants/Minute Taker

David **PRICE**
Rostyna **OH**
Olivier **LINES**
Graeme **HEDDITCH**
Chris **SU**

- 2.2 **Leave of Absence**

Shire President

Cr Gordon **THOMSON**

- 2.3 **Apologies**

Councillors

Cr Azmi **YON**
Cr Vincent Cheng-Siew **SAW**

- 2.4 **Declarations of Financial/Impartiality/Proximity Interest**

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- 3.1 CEO provided that an Immigration Outreach Officer informed SOCI that it was acceptable for staff to informally assist the public with their immigration paperwork. The caveat is officers cannot provide advice nor SOCI charge a fee. The Outreach Officer left her direct contact with SOCI as a line of direct assistance.

CEO to discuss with the Community Services section on how to proceed.

4 PUBLIC QUESTION TIME

- 4.1 Cr ZAINAL requested bins for the Taman Sweetland playground. MWS Graeme HEDDITCH to arrange.

- 4.2 Cr ZAINAL asked if Council would be hosting a School Holiday Program? MRST Oliver LINES confirmed Council will and responded that the program will be printed in an upcoming Islander issue.

CEO David PRICE provided figures for the Term 3 School Holiday bus run from Drumsite to the Foreshore Padang. Very low take up; only five passengers in the two week period.

10.3 Manager Community/Recreation Services & Training

10.3.1 Celebrating 24th Anniversary Seniors Week

Council Resolution

Moved: Cr SOH

Seconded: Cr WOO

Res. No: 115/21

That the Shire of Christmas Island coordinates the celebration of 24th Anniversary Seniors Week from the 18th to 25th July 2022 and invites sponsorship from community organisations to assist in facilitating this annual event.

Carried: 6/0

10.4 Manager Works, Services & Waste

10.5 Manager Governance, Research, Policy & Grants

10.5.1 Fishery Management Committee 2021/22

Council Resolution

Moved: Cr MASLI

Seconded: Cr LEE

Res. No: 116/21

That the Council accepts the Community Representative nominations received for the Fishery Management Committee 2021/22 for the two year term as below

- Shahrin Jamil
- Rosnah Pal
- Mark Rochfort
- Michael Pride
- Kelana Arshad
- Brady Collette
- Abas Omar
- Gregory McIntosh

Carried: 6/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

Council Resolution

Moved: Cr MASLI

Seconded: Cr ZAINAL

Res. No: 117/21

The meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for council to discuss matter of a confidential nature.

Carried: 6/0

13.1 2021 CEO Performance Review

Council Resolution

Moved: Cr WOO

Seconded: Cr SOH

Res. No: 118/21

1. Council received and endorses the 2021-2022 Performance appraisal assessment report and Attachment A CEO Performance Review 2021 (attachment 13.1.1)
2. Council approves the inclusion into the CEO's current contract the following Clauses:

4.5 Annual Review Payments

Council may decide to increase the CEO's salary by up to \$5,000 following a satisfactory annual performance review in addition to the salary prescribed in Schedule 1 Clause 5.1 Annual Salary.

REMUNERATION (Clause 5.1)

5.1 Annual Salary

The Officer will be paid a salary package in line with the Band 3 Local Government Band Allocation of \$157,920 - \$259,278 as made by the Salaries and Allowance Tribunal determination of 9 April 2019, and will be subject to any change as and when determinate by the Salaries and Allowance Tribunal, and may be increase in accordance with clause 4.5 Annual Performance Payments

3. Council agrees to a \$3,093 Annual Review Payment in accordance with clause 4.5.

Carried: 6/0

Council Resolution

Moved: Cr LEE

Seconded: Cr MASLI

Res. No: 119/21

The meeting be reopened to members of the public.

Carried: 6/0

14 CLOSURE OF MEETING

The Deputy Shire President closed the meeting at 7.30 pm

15 DATE OF NEXT MEETING: 8 February 2022