



CONFIRMED MINUTES

Ordinary Meeting held on 21 May 2019



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 21 May 2019

TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE PRESIDENT DECLARED THE MEETING OPEN AT 7.00PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY & IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 LEAVE OF ABSENCE 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u>	1
4	<u>PUBLIC QUESTION TIME</u>	2
5	<u>APPLICATION FOR LEAVE OF ABSENCE</u> 5.1 LEAVE OF ABSENCE – CR PAL	2
6	<u>PETITIONS/DEPUTATIONS/PRESENTATIONS</u>	2
7	<u>CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)/BUSINESS ARISING FROM PREVIOUS MEETINGS</u> 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD ON 23 APRIL 2019 7.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS	2
8	<u>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION</u>	2
9	<u>COMMITTEE REPORTS</u>	2
10	<u>OFFICER REPORTS</u>	
10.1	<u>CHIEF EXECUTIVE OFFICER</u> 10.1.1 REVISED ORGANISATIONAL CHART AND CONSEQUENTIAL ACTIONS 10.1.2 WALGA LOCAL GOVERNMENT CONFERENCE 2019 10.1.3 PROPOSED SHIRE OF CHRISTMAS ISLAND – UCIW ENTERPRISE AGREEMENT 2018-2020	2-3

10.2	<u>MANAGER FINANCE AND IT</u> 10.2.1 SCHEDULE OF ACCOUNTS – APRIL 2019 10.2.2 FINANCIAL STATEMENTS – APRIL 2019	3
10.3	<u>MANAGER COMMUNITY SERVICES</u> 10.3.1 CELEBRATING 21 ST ANNIVERSARY SENIORS WEEK	4
10.4	<u>MANAGER WORK, SERVICES & WASTE</u>	4
10.5	<u>MANAGER RECREATIONAL SERVICES</u>	4
10.6	<u>MANAGER GOVERNANCE, RESEARCH, POLICY AND GRANTS</u> 10.6.1 EXTRA DIVERS SHORT TERM ACCOMMODATION PROPOSAL 10.6.2 REUNION TOURISM PILOT 10.6.3 IOTRDO UPDATE	4
11	<u>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</u>	4
12	<u>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</u>	4
13	<u>BEHIND CLOSED DOORS</u>	4
14	<u>CLOSURE OF MEETING</u> THE SHIRE PRESIDENT CLOSED THE MEETING AT 8.47PM	4
15	<u>DATE OF NEXT MEETING: 11 JUNE 2019</u>	4



CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 21 May 2019

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 7.00pm.

The Shire President advised Council that there will be a one minute silence for the Late Bob Hawke, a former Prime Minister that passed away 2 days before the elections.

The Council rose for a one minute silence for the Late Bob Hawke.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Rosnah **PAL**
Cr Azmi **YON**
Cr Nora **KOH**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Vincent **SAW**
Cr Hafiz **MASLI** (8.20pm)

Chief Executive Officer
Manager Governance, Research, Policy & Grants
Manager Recreation Services & Training Officer
Acting Manager Finance & Admin

David **PRICE**
Chris **SU**
Olivier **LINES**
Rostyna **OH**

Minute Taker

Shikin **HASINUDIN**

2.2 Leave of Absence

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

2.4.1 Declaration of Impartiality Interest – Item 10.1.3 – Proposed Shire of Christmas Island – Union of Christmas Island Work (UCIW) Enterprise Agreement 2018-2020:

- The Shire President declared an interest on the basis that he is the general secretary of UCIW
- Cr FOO declared an interest on the basis that he is the President of UCIW
- Cr KOH declared an interest on the basis that she is an executive member of UCIW
- Cr SAW declared an interest on the basis that he is an executive member of UCIW
- Cr LEE declared an interest on the basis that he is an executive member of UCIW
- Cr MASLI declared an interest on the basis that he is an executive member of UCIW

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 4.1 Cr FOO – Parking bays along Poon Saan Road at Poon Saan Club and Lucky Ho
Cr FOO asked whether parking bays can be painted along Poon Saan Road at Poon Saan Club and Lucky Ho as people have been taking up more parking space than they should.

The Shire President replied that this matter will be taken on notice.

- 4.2 Cr PAL – Abandoned oil drums on the between the Pharmacy and Cocos Padang on Gaze Road
Cr PAL advised Council that there are a few abandoned oil drums between the Pharmacy and Cocos Padang and wondered if the Council or owner could have it removed.

The Shire President replied that if it's on a private property, Council can't do anything apart from contacting the owner of the lot. Council will take note of this matter.

5 APPLICATIONS FOR LEAVE OF ABSENCE

- 5.1 Leave of Absence – Cr PAL

Council Resolution

Moved: Cr KOH

Seconded: Cr WOO

Res. No: 27/19

That the leave of absence application submitted by Cr PAL (4/7/19 to 27/7/19) be approved.

Carried: 8/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

- 6.1 Helene Bartleson made a presentation to Council on the Heritage Cemeteries Management Plan and advised that it has been 10 years from when the plan started. She also informed Council that the current Muslim and Chinese cemetery are closed and the community to decide where the next lot of cemeteries will start.

Cr MASLI entered the Chamber at 7.20pm

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 23 April 2019

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr SAW

Seconded: Cr WOO

Res. No: 28/19

That Council adopt the unconfirmed minutes of the 23 April 2019 Council Meeting.

Carried: 9/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

- 10.1.1 Revised Organisational Chart and consequential actions

Council Resolution

Moved: Cr FOO

Seconded: Cr YON

Res. No: 29/19

Councils endorse the new 2019 Organisational Chart and directs the CEO to implement the new structure within the Shire's operational activities.

Carried: 9/0

10.1.2 WALGA Local Government Conference 2019

Council Resolution
Moved: Cr MASLI Seconded: Cr SAW Res. No: 30/19
That Council – <ol style="list-style-type: none">1. nominate the following elected members Crs THOMSON, FOO, WOO, KOH, SAW, YON and the CEO to attend the 2019 Annual West Australian Local Government Association (WALGA) conference to be held at the Perth Convention Centre from 7 to 9 August 2019 inclusive, and2. nominate two elected members Crs FOO and YON as voting delegates and two elected members Crs WOO and SAW as proxy delegates to register for the forthcoming 2018 conference.
Carried: 9/0

10.1.3 Proposed Shire of Christmas Island – UCIW Enterprise Agreement 2018-2020

Declaration of Impartiality Interest – Item 10.1.3 – Proposed Shire of Christmas Island – Union of Christmas Island Work (UCIW) Enterprise Agreement 2018-2020:

- The Shire President declared an interest on the basis that he is the general secretary of UCIW
- Cr FOO declared an interest on the basis that he is the President of UCIW
- Cr KOH declared an interest on the basis that she is an executive member of UCIW
- Cr SAW declared an interest on the basis that he is an executive member of UCIW
- Cr LEE declared an interest on the basis that he is an executive member of UCIW
- Cr MASLI declared an interest on the basis that he is an executive member of UCIW

Council Resolution
Moved: Cr LEE Seconded: Cr YON Res. No: 31/19
That: <ol style="list-style-type: none">1. The proposed Shire of Christmas Island – Union of Christmas Island Workers Enterprise Agreement 2018-2020 as attached is noted.2. Council adopts the proposed Shire of Christmas Island – Union of Christmas Island Workers Enterprise Agreement 2018-2020 and,3. Council authorise the Chief Executive Officer to ensure the Pre-Approval steps are carried out, and to sign and lodge the Shire of Christmas Island – Union of Christmas Island Workers Enterprise Agreement 2018-2020 with Fair Work Australia once those Pre-Approval steps have been completed and the employees have voted to endorse the agreement.
Carried: 9/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – April 2019

Council Resolution
Moved: Cr LEE Seconded: Cr FOO Res. No: 32/19
That Council approves the expenditure as presented in April 2019 Schedule of Accounts.
Carried: 9/0

10.2.2 Financial Statements – April 2019

Council Resolution
Moved: Cr FOO Seconded: Cr MASLI Res. No: 33/19
That Council receives the Financial Statements of the April 2019 for the Municipal Fund.
Carried: 9/0

10.3 Manager Community Services

10.3.1 Celebrating 21st Anniversary Seniors Week

Council Resolution

Moved: Cr YON

Seconded: Cr FOO

Res. No: 34/19

That the Shire of Christmas Island coordinates the celebration of 21st Anniversary Seniors Week from 22 to 28 July 2019 and invites sponsorship from community organisations to assist in facilitating this annual event.

Carried: 9/0

10.4 Manager Works, Services & Waste

10.5 Manager Recreation Services & Training Officer

10.6 Manager Governance, Research, Policy & Grants

10.6.1 Extra Divers Short Term Accommodation proposal

Council Resolution

Moved: Cr PAL

Seconded: Cr FOO

Res. No: 35/19

That the Council accept the proposal from Extra Divers to commence short term accommodation stays of up to 6 persons only at their property at 8 Rocky Point Crescent. The proposal is in alignment with Council's CI 2021 Strategic Community Plan and the permissibility for short term accommodation under the Town Planning Scheme in a Residential Zone.

Carried: 9/0

10.6.2 Reunion Tourism Pilot

Council Resolution

Moved: Cr YON

Seconded: Cr MASLI

Res. No: 36/19

That the Council consider a Reunion Tourism Pilot program, 'Anak Pulau Week' (working title) designed to attract ex-Island residents back to CI to support tourism development initiatives.

That the Councillors on the 2019 Heritage and Culture Committee be supported by the GRPG Manager as secretariat to report back to Council a draft of a pilot program of activities and costs.

Carried: 9/0

10.6.3 IOTRDO Update

Council Resolution

Moved: Cr SAW

Seconded: Cr KOH

Res. No: 37/19

That the update and attachments from the GRPG Manager be noted.

Carried: 9/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 8.47pm.

15 DATE OF NEXT MEETING: 11 June 2019