



# CONFIRMED MINUTES

Ordinary Meeting held on 27 September 2022



**SHIRE OF CHRISTMAS ISLAND  
MEETING MINUTES CERTIFICATION**

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 27 September 2022**

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## CONFIRMED MINUTES

### Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 27 September 2022

#### 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 Deputy Shire President FOO declared the meeting open at 7.00pm.
- 1.2 The Council Meeting observed a minute silence for the passing of Her Majesty Queen Elizabeth 2nd.
- 1.3 The Deputy Shire President FOO welcomed the new Director of Works, Services and Waste Troy DAVIS to the Shire.

#### 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

##### 2.1 Record of Attendance

Deputy President  
Councillors

Cr Kee Heng **FOO**  
Cr Philip **WOO**  
Cr Kelvin Kok Bin **LEE**  
Cr Hafiz **MASLI**  
Cr Farzian **ZAINAL**  
Cr Azmi **YON**

Chief Executive Officer  
Director Works, Services & Waste  
Director GRPG /Minute Taker

David **PRICE**  
Troy **DAVIS**  
Chris **SU**

##### 2.2 Leave of Absence

Councillor

Cr Vincent Cheng-Siew **SAW**

##### 2.3 Apologies

Shire President  
Councillor  
Director of Finance and ICT  
Director of Community Services, Recreation and Training

Cr Gordon **THOMSON**  
Cr Morgan Boon Hwa **SOH**  
KIM **Chua**  
Oliver **LINES**

##### 2.4 Declarations of Financial/Impartiality/Proximity Interest

#### 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

#### 4 PUBLIC QUESTION TIME

- 4.1 Cr YON requested on behalf of Flying Fish Cove residents if aluminium picnic bench seating could be provided in the playground area of Kampong Padang. CEO PRICE responded he will follow up with the Director for Community Services on this.
- 4.2 Cr ZAINAL requested clarification on behalf of Flying Fish Cove residents about the approval given for Flying Fish Café to operate their food truck. Residents are concerned with parking congestion and foot traffic in the residential area where the FFC food truck has been operating from. CEO PRICE advised that planning approval was provided for Police Padang and the area next to the Marine Building at the Cove. The Shire will liaise with the Flying Fish Café food truck operators.

- 4.3 Cr ZAINAL provided feedback that the fence shadesail at the volleyball court in the Foreshore Padang precinct need to be secured. CEO PRICE said this will be seen to.
- 4.4 Cr YON provided feedback from the community on the progress of works at the Foreshore Padang precinct. CEO PRICE reports that the works are nearing completion; the bike path will be completed in the coming months. The main Foreshore Padang precinct will be complete for the opening of the Territory Week Festival this coming weekend.

CEO PRICE advised Council that the next precinct for improvement will be the Lily Beach Precinct. Public input will be sought for a Master Plan for the precinct in the following months with a view to fund the community approved Master Plan in the new financial year.

- 4.5 Cr ZAINAL requested an updated on the traffic island removal in the Mosque parking lot area. CEO PRICE advised he will brief Troy DAVIS on the request and seek to action a resolution soon.

## 5 APPLICATIONS FOR LEAVE OF ABSENCE

## 6 PETITIONS/DEPUTATIONS/PRESENTATIONS

## 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

### 7.1 Minutes of Ordinary Council Meeting held on 23 August 2022

Members considered the unconfirmed minutes.

#### Council Resolution

**Moved: Cr MASLI** **Seconded: Cr WOO** **Res. No: 82/22**

That Council adopt the unconfirmed minutes of the 23 August 2022 Council Meeting.

**Carried: 6/0**

### 7.2 Business Arising from the Minutes of Previous Meetings

## 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

## 9 REPORTS OF COMMITTEES

## 10 REPORTS OF OFFICERS

### 10.1 Chief Executive Officer

#### 10.1.1 Budget Adjustment 2022/23

#### Council Resolution

**Moved: Cr YON** **Seconded: Cr LEE** **Res. No: 83/22**

That the Budget Adjustment for the 22/23 budget be approved.

**Carried: 6/0**

#### 10.1.2 Extension of Development Application (Detached Ancillary Dwelling)

#### Council Resolution

**Moved: Cr LEE** **Seconded: Cr YON** **Res. No: 84/22**

The request for an extension on the Development Application approved 24 July 2018 to 27 September 2024 be approved with the following conditions

1. Unless otherwise permitted under other conditions of this approval, all development shall be in accordance with the approved development plans (attached) that form part of this

development approval.

2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.
3. All stormwater shall be retained and disposed of on-site to the satisfaction of the Chief Executive Officer of the Shire of Christmas Island prior to the occupation of the grouped dwelling. Plans demonstrating how this can be achieved, including the location and size of soak-wells, shall be submitted for approval prior to the issue of a building permit.
4. Details of materials, colours and finishes for the proposed grouped dwelling shall be submitted for approval by the Chief Executive Officer of the Shire of Christmas Island prior to the issue of a building permit.
5. The applicant shall submit a geotechnical report verifying that the proposed grouped dwelling would comply with WAPC's SPP 2.6 – State Coastal Planning in regard to site stability.
6. The subject development shall be connected to reticulated water and sewer services.
7. The proposed crossover from Triadic Crescent and car parking bay(s) for the proposed grouped dwelling shall be upgraded and drained to an appropriate standard to the satisfaction of the local government, prior to the occupation of the grouped dwelling and compliant with Australian Standard 2890.1-2004.
8. This approval effectively supersedes previous planning approval issued for an unattached ancillary dwelling at this location.

Advice Notes:

- i) This is development approval only. The applicant/owner is advised that it is their responsibility to obtain a building permit prior to construction commencing.
- ii) The applicant is advised that the site is located in an area defined `Vulnerable Coastal Area –This lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years." (Western Australian Planning Commission)
- iii) The applicant is advised that the application has also been assessed with regard to the proposed subdivision of the site into four lots. In the event the subdivision proceeds the ancillary dwelling would automatically convert to the definition/classification of a single dwelling under the R-Codes.
- iv) The Shire of Christmas Island advises that where a development approval contains conditions which are required to be fulfilled prior to the commencement of site works, to commence development prior to fulfilling these conditions is contrary to this approval and therefore unauthorised development.
- v) The landowner is reminded of their responsibilities under the Environmental Protection and Biodiversity Act 1999, as the subject site is located with a heritage precinct entered on the Commonwealth Heritage List.

**Carried: 6/0**

### 10.1.3 Freedom of Information

#### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr MASLI**

**Res. No: 85/22**

Council endorsed the inclusion of Freedom of Information drop down on the Shire's Web page that outlined the Freedom of Information provisions, a Freedom of Information Statement and an application process to lodge an application as outlined in attachments 10.1.3.1, 10.1.3.2 and 10.1.3.3.

**Carried: 6/0**

#### 10.1.4 Addition to Existing Grouped Dwelling (Patio)

##### **Council Resolution**

**Moved: Cr MASLI**

**Seconded: Cr WOO**

**Res. No: 86/22**

Council grants development approval for a patio at 119A Gaze Road, Christmas Island subject to the following conditions:

1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval unless modified by other conditions of approval.
2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.
3. Stormwater is to be contained on-site, or appropriately treated and connected to the local drainage system. Prior to the commencement of site works, detailed drainage plans are to be submitted for approval, to the satisfaction for the local government.
4. On application for a building licence, the applicant shall provide engineer certified drawings demonstrating that the all structures are compliant with Building Code requirements.
5. Details of materials, colours and finishes for the outbuilding shall be submitted for approval by the Chief Executive Officer of the Shire of Christmas Island prior to the issue of a building permit. External treatments and colours should be consistent with that prevailing in the Settlement Heritage precinct.
6. The structure is to receive structural engineer's certification for the wind loading and connection requirements for this location.

**Carried: 6/0**

### **10.2 Manager Finance & Administration**

#### 10.2.1 Schedule of Accounts – August 2022

##### **Council Resolution**

**Moved: Cr WOO**

**Seconded: Cr LEE**

**Res. No: 87/22**

That Council approves the expenditure as presented in August 2022 Schedule of Accounts

**Carried: 6/0**

#### 10.2.2 Financial Statements - August 2022

##### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr MASLI**

**Res. No: 88/22**

That Council receives the Financial Statements of August 2022 for the Municipal Fund.

**Carried: 6/0**

### **10.3 Manager Community/Recreation Services & Training**

### **10.4 Manager Works, Services & Waste**

### **10.5 Manager Governance, Research, Policy & Grants**

#### 10.5.1 Policy Manual Review

##### **Council Resolution**

**Moved: Cr WOO**

**Seconded: Cr LEE**

**Res. No: 89/22**

That Council adopts the following reviewed policies –

- Financial Policy 1 - Regional Price Preference
- Financial Policy 2 – Purchasing
- Financial Policy 2.1- Purchasing - Petty Cash

