



CONFIRMED MINUTES

Ordinary Meeting held on 16 July 2019



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 16 July 2019

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 16 July 2019

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 7.00pm.

- 1.1 The Council held a minute silence for the passing of two island residents recently, Susan ONG and CHEW Siang Hin.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Azmi **YON**
Cr Nora **KOH**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Vincent **SAW**
Cr Hafiz **MASLI**

Chief Executive Officer
Manager Finance and Admin
Manager Governance, Research, Policy & Grants
Manager Community/Recreation Services & Training
Manager Works, Services & Waste

David **PRICE**
GAN So Hon
Chris **SU**
Olivier **LINES**
Graeme **HEDDITCH**

Minute Taker

Chris **SU**

- 2.2 **Leave of Absence** - Cr PAL

2.3 Apologies

- 2.4 **Declarations of Financial/Impartiality/Proximity Interest**

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 4.1 Cr **FOO** informed the meeting that the CIDHS Country Week boys' team won their second A-grade volleyball title in a row and the girls' team took 2nd place in A-Grade volleyball also. This gave CIDHS the Overall Tier 3 Champion School title.

CEO to draft a letter of congratulations to the CIDHS Country Week team.

- 4.2 Cr **YON** thanked Council on behalf of the Malay Association of Christmas Island for sponsorship and in-kind support of the MACI Hari Raya festivities on 5th July 2019.

- 4.3 Cr **YON** informed the meeting that the Virgin flight of Friday 12th July between Perth and CI saw the flight run out of food for passengers. Passengers were advised during the boarding process that there would not be sufficient food for the flight. Cr **KOH** also raised that Virgin did not provide gluten free options for celiac disease sufferers and people otherwise who did not wish to consume gluten.

Council resolved to write to Virgin to request an explanation as to the food shortage, lack of gluten free options and for compensation to guests who took the flight.

- 4.4 Cr **THOMSON** informed Council that it had to nominate a person to be on the upcoming Christmas Island Strategic Assessment Reference Group. The CISA is being undertaken under the EPBC Act and it would enable green tape to be reduced prior to land release so that when a developer wished to develop leased/purchased Crown Land that they had required, that they would have less liability with respect to Environmental Impact Assessments under the EPBC Act.

Cr **THOMSON** advised Council that it should make a resolution to nominate a person in section 12 of the meeting, New Business to be Introduced.

- 4.5 Cr **THOMSON** advised Council that the Governance Forum in Canberra is to finalise the communique for the Forum. The Norfolk Island People for Democracy, Norfolk Island and Shire of Christmas Island participants were undertaking this at present.

5 APPLICATIONS FOR LEAVE OF ABSENCE

- 5.1 Leave of Absence – Cr LEE

Council Resolution

Moved: Cr YON

Seconded: Cr SAW

Res. No: 49/19

That the leave of absence application submitted by Cr Kelvin LEE (27/7/19 to 18/8/19) be approved.

Carried: 8/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 11 June 2019

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr YON

Seconded: Cr WOO

Res. No: 50/19

That Council adopt the unconfirmed minutes of the 11 June 2019 Council Meeting.

Carried: 8/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Annual Budget 2019/20

Council Resolution

Moved: Cr FOO

Seconded: Cr YON

Res. No: 51/19

1. Council adopts the 2019/20 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 16 July 2019.
2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.
3. Council adopts the accounting policies contained within the budget.

4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:
- a) Pursuant to section 5.98 of the Local Government Act 1995, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:
- | | |
|-----------------|----------|
| Shire President | \$25,342 |
| Councillors | \$16,367 |
- b) Pursuant to section 5.98(5) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:
- | | |
|-----------------|----------|
| Shire President | \$36,957 |
|-----------------|----------|
- c) Pursuant to section 5.98A (1) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):
- | | |
|------------------|------------|
| Deputy President | \$9,239.25 |
|------------------|------------|
- Carried: 8/0 ABSOLUTE MAJORITY**

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – June 2019

Council Resolution

Moved: Cr FOO

Seconded: Cr LEE

Res. No: 52/19

That Council approves the expenditure as presented in June 2019 Schedule of Accounts.

Carried: 8/0

10.2.2 Assets Write Off 2018/19

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 53/19

Council approves to write off the assets of 2018/19 as set out in the attachment to this report.

Carried: 8/0

10.2.3 Outstanding Rates/Debtors Report

Council Resolution

Moved: Cr FOO

Seconded: Cr KOH

Res. No: 54/19

The report is noted.

Carried: 8/0

10.3 Manager Community/Recreation Services & Training

10.4 Manager Works, Services & Waste

10.4.1 Tender for the Purchase Vehicles and Equipment

Council Resolution

Moved: Cr MASLI

Seconded: Cr KOH

Res. No: 55/19

That Council call tenders for the Purchase of surplus vehicles and equipment as detailed in the report.

Description	Comment
Toyota Dual Cab Hilux 4x4 Diesel Utility	2019/20 Budget
Toyota Dual Cab Hilux 4x4 Diesel Utility	2019/20 Budget
Toyota Dual cab Hilux 4x4 Utility	2019/20 Budget
Wheel Loader	2019/20 Budget

7 Ton Tray Back Truck	2019/20 Budget
Carried: 8/0	

10.4.2 Tender for Sale of Surplus Vehicles and Equipment

Council Resolution				
Moved: Cr FOO		Seconded: Cr YON		Res. No: 56/19
That Council call tenders for the sale of surplus vehicles and equipment as detailed in the report.				
Description	Plant No/ Asset No	Year	Approx Km/Hrs	Comment
Toyota Dual Cab Hilux 4x4 Diesel Utility	VN60963	2008	200721	Replaced 2019/20. Surplus to Requirements.
Toyota Dual Cab Hilux 4x4 Diesel Utility	VN60965	2008	233931	To be replaced 2019/20. Surplus to Requirements.
Toyota Dual Cab Hilux 4x4 Utility	VN61019	2008	21128	To be replaced 2019/20 Surplus to Requirements
Hino 7 Ton Truck	VN61325	1993	97331	To be replaced 2019/20 Surplus for Requirements
Caterpillar IT28G Wheel Loader	VN5064	2000	7839hrs	To be replaced 2019/20 Surplus to Requirement's
Massey Ferguson Tractor	VN5291	2000	2505hrs	Surplus to Requirements
Toyota Corolla Accent	VN61018	2008	62000	Put out for Tender.
Carried: 8/0				

10.5 Manager Governance, Research, Policy & Grants

10.5.1 Equal Employment Opportunity Plan

Council Resolution		
Moved: Cr SAW	Seconded: Cr MASLI	Res. No: 57/19
That the Council adopt the 2019 Equal Employment Opportunity Plan.		
Carried: 8/0		

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Introduction of new business

Council Resolution		
Moved: Cr MASLI	Seconded: Cr SAW	Res. No: 58/19

That the Council introduce the matter of nominating a person for the Christmas Island Strategic Assessment Reference Group

Carried: 8/0

12.1 Council Nominee for the CI Strategic Assessment Reference Group

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 59/19

That the Council nominate Cr Gordon THOMSON to be the Council's representative on the CI Strategic Assessment Reference Group

Carried: 8/0

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 8.10pm

15 DATE OF NEXT MEETING: 27 August 2019