



CONFIRMED MINUTES

Special Council Meeting held on 5 July 2021



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

**Minutes of the Special Meeting of the Shire of Christmas Island Council held at the George
Fam Chambers at 4.15pm on Monday 5th July 2021**

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CONFIRMED MINUTES

Special Council Meeting of the Shire of Christmas Island held at the George Fam Chambers at 4.15pm on Monday 5th July 2021

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire President declared the meeting open at 4.20pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Kee Heng **FOO**

Cr Philip **WOO**

Cr Kelvin Kok Bin **LEE**

Cr Hafiz **MASLI** (by phone, 4.22pm)

Cr Farzian **ZAINAL**

Cr Morgan **SOH**

Chief Executive Officer

David **PRICE**

Manager Research, Policy, Governance & Grants/Minute Taker

Chris **SU**

2.2 **Leave of Absence**

Councillor

Cr Azmi **YON**

2.3 **Apologies**

Councillors

Cr Vincent Cheng-Siew **SAW**

2.4 Attendance of meeting by phone for Cr **MASLI**

Council Resolution

Moved: Cr ZAINAL

Seconded: Cr FOO

Res. No: 51/21

That Cr MASLI be permitted to enter the meeting by telephone under S.5.25(a) of the Local Government Act (WA) 1995 and Local Government Regulations (Administration) regulations 11(a).

Carried: 7/0 Absolute Majority

2.5 Councillors observe a minute silence for the passing of senior Mr Ma Ko Weng. Mr Ma was a long term resident of the Island and had spent his entire career on Island working at the phosphate mine. He passed away several days earlier, with the funeral on 4th July 2021.

3 BUSINESS OF THE MEETING

3.1 UNIT 1/112 GAZE ROAD TITLE CORRECTION

Council Resolution

Moved: Cr WOO

Seconded: Cr LEE

Res. No: 52/21

Council Authorises the CEO under the Local Government Act WA 1995, Section 9/49A to exercise the necessary documents to ensure the correct Title for the Shire Unit at 1/112 Gaze Road is registered with Landgate.

The CEO is to engage Woodbridge Settlements to act on behalf of the Shire in this matter in accordance with their quoted fees.

Carried: 7/0 Absolute Majority

Council Resolution**Moved: Cr LEE****Seconded: Cr WOO****Res. No: 53/21**

In accordance with Section 5.42 (1) and 5.44 of the Local Government Act 1995 (WA)(CI) Council delegates the following authority to the Chief Executive Officer:

- To make payments on behalf of Council in accordance with Council Signatory/Authorization of EFT Procedure
- To sign cheques on behalf of council for an amount not exceeding \$100,000 s6.10 (d);
- To incur expenditure and to issue official orders not exceeding \$100,000 for non-capital expenditure s6.10 (d);
- To decide free of charge use of community facilities in accordance with CS2 – Use of Community Facilities Policy of Council;
- Power of entrance, etc. in relation to road works;
- To write off debts or rates incorrectly raised & other bad debts up to \$200;
- To approve budget variations/new budget items not exceeding \$100,000;
- To obtain reassessment of the value of rateable property in the event of property improvement or property subdivision;
- To invest money held by council not required for immediate use s6.14;
- To arrange appropriate insurance in respect of all council properties;
- To negotiate terms and conditions of property leases;
- To negotiate terms and conditions and enter into lease agreements on Shire Houses where the weekly rent does not exceed \$600 per week;
- To dispose of property with no book value;
- To reimburse to an owner or occupier where property is damaged through the performance of a function of the local government to the maximum amount of \$2,000;
- To give notice to an occupier and or owner requiring them to do something in relation to land specified in Schedule 3.1 – Powers Under Notices to Owners or Occupiers of Land of the Local Government Act (WA) (CI) 1995
- To arrange for works to be carried out where the owner or occupier does not carry out required action in relation to land, and to recover the costs as a debt;
- To issue certificates of the local government pursuant to section 23 of the Strata Titles Act 1985 (WA)(CI).
- To change leases for the cost of insurance cover in respect to leased properties;
- As the principal Accounting Officer of Council, to prepare the annual financial reports;
- To affix the common seal of the Shire of Christmas Island as required; and
- In relation to recurrent expenditure, to pay amounts above the \$100,000 limit for:
 - Wages and salaries
 - Pay As You Earn taxation
 - Fringe Benefits taxation
 - insurance premiums
 - Electricity charges
 - Lease payments
 - MRWA projects
 - Superannuation
- To contract works or capital projects that have been previously approved by a resolution of Council
- Within the provisions of Section 3.50 (1) (1a) (2) (4) (8) of the Local Government Act 1995 (WA) (CI) to:

- 1) To close any thoroughfare that the SOCI manages for the passage of vehicles, wholly or partially, for a period not exceeding four (4) weeks;
- 2) To close any thoroughfare that the SOCI manages for the passage of vehicles, wholly or partially, for a period exceeding four (4) weeks

Carried: 7/0 Absolute Majority

4 CLOSURE OF MEETING

The Shire President closed the meeting at 4.35pm

5 DATE OF NEXT ORDINARY MEETING: 27 July 2021