



CONFIRMED MINUTES

Ordinary Meeting held on 28 July 2020



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 28 July 2020

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 28 July 2020

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Kee Heng **FOO**

Cr Philip **WOO**

Cr Hafiz **MASLI**

Cr Morgan Boon Hwa **SOH**

Cr Farzian **ZAINAL**

Cr Azmi **YON**

Cr Vincent Cheng-Siew **SAW**

Chief Executive Officer

Manager Finance and Admin

Manager Research, Policy, Governance & Grants/Minute Taker

Manager Community/Recreation Services

David **PRICE**

So Hon **GAN**

Chris **SU**

Olivier **LINES**

2.2 Leave of Absence

Manager Works, Services & Waste

Graeme **HEDDITCH**

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

- 2.4.1 Cr YON declares an Impartiality interest for item 10.1.2 as a member of the Union of CI Workers and Malay Association of CI

- 2.4.2 Cr FOO declares an Impartiality interest for item 10.1.2 as a Temple Committee member and a member of the UCIW

- 2.4.3 Cr WOO declares an Impartiality interest for item 10.1.2 as a UCIW and Poon Saan Club member. Additional declaration that his son is a member of the CI Kung Fu Association

- 2.4.4 Cr MASLI declares an Impartiality interest for item 10.1.2 as a member of the Islamic Council of Christmas Island, MACI, UCIW, CI Neighbourhood Centre and Community Resource Centre

- 2.4.5 Cr THOMSON declares an Impartiality interest for item 10.1.2 as a UCIW General Secretary

- 2.4.6 Cr SAW declares an Impartiality interest for item 10.1.2 as a UCIW executive member

All the above declarations signed and filed with minutes.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- 3.1 Shire CEO refers to 4.2 of the June 2020 Council Meeting regarding clarification on the conditions applying to the assistance dog. Shire CEO reported that upon contacting the Administration he was re-directed to the Office of the Administrator as that was the body that provided the permissions and any applicable conditions. The Administrator was off island at the time and is presently in quarantine until Friday 31st July. Shire CEO will contact the Office of the Administrator upon return of the Administrator.
- 3.2 Shire CEO refers to 4.5 of the June 2020 Council Meeting regarding the Smith Point Trail from Territory Day Park to Tai Jin House. Council has been successful in its application for a Local Roads and Community Infrastructure Grant 2020 and will be able to repair the Commonwealth's trail assets in coming months.

4 PUBLIC QUESTION TIME

- 4.1 Cr YON reports that residents have been complaining about speeding traffic in Taman Sweetland. Cr YON notes that cars park on the roadside at Taman Sweetland and the presence of many young families in the area. Cr ZAINAL informed the meeting that she had spoken to MWS Graeme HEDDITCH about the speeding traffic earlier; MWS planned on putting traffic counters in the area to document the speeds of vehicles in the area.

Cr ZAINAL requested to investigate the feasibility of a footpath along Taman Sweetland Crescent.

Shire CEO put that speeding drivers were an ordinary matter for police to enforce. Shires role could be to review speed limits in the area.

- 4.2 Cr YON asked if there was planning for a BBQ in the Taman Sweetland area.

CEO to follow up.

- 4.3 Cr YON raised the viability of a dedicated fire pit at Lily Beach. Recounts that residents who had gone camping in the area on the school holidays wished to start a small fire on the beach for toasting food. Discussion on fire signage at the island's beaches and the dangers to wildlife.

Cr ZAINAL raised that the gazebos at Lily Beach are deteriorating alongside the seating and table. Cr THOMSON recalls that they were last replaced five years ago; Council noted the damaging effects of the spray and wind in the area.

Cr ZAINAL asked if a rain shower installation could be installed in the area, similar to ones at other beaches?

Cr YON asked if lighting could be put in with a new gazebo?

Cr ZAINAL raised that some of the boardwalk planks were damaged and needed replacing.

Cr ZAINAL asked about the frequency of cleaning at Lily Beach toilets; Shire CEO said it was done once a week.

- 4.4 Cr ZAINAL raised that with the clearing of the trees and scrub behind the supermarket, that some of the branches and debris had washed down to the footpath making it difficult to traverse.

Shire CEO to arrange for them to be cleared.

- 4.5 Cr ZAINAL referred to item 4.6 of the June Council Meeting regarding the metal scrap on Isabel Beach. Asked if the Shire could contact Administration about their plans to clean it up.

CEO to follow up.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 23 June 2020

Members considered the unconfirmed minutes.

Council Resolution			
Moved: Cr SAW	Seconded: Cr WOO	Res. No:	65/20
That Council adopt the unconfirmed minutes of the 23 June 2020 Council Meeting.			
Carried:	8/0		

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Annual Budget 2020/21

Council Resolution			
Moved: Cr FOO	Seconded: Cr YON	Res. No:	66/20
1. Council adopts the 2020/21 Annual Budget of the Shire of Christmas Island and Note 18 as presented to the Ordinary Council Meeting of the 28 July 2020.			
2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.			
3. Council adopts the accounting policies contained within the budget.			
4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:			
a) Pursuant to section 5.98 of the Local Government Act 1995, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:			
Shire President	\$25,342		
Councillors	\$16,367		
b) Pursuant to section 5.98(5) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:			
Shire President	\$36,957		
c) Pursuant to section 5.98A (1) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):			
Deputy President	\$9,239.25		
Carried:	8/0		

10.1.2 Community Assistance Grants

Council notes the Declarations made by Councillors at 2.4 of the meeting.

Council Resolution			
Moved: Cr SAW	Seconded: Cr WOO	Res. No:	67/20

1. The Chief Executive Officer is authorised to make payments to those organisations listed under "Proposed" in Attachment 10.1.2.1 on the basis that the approved activity occurs. In the event that the activity does not occur, the donation so allocated will be returned to the fund pool.
2. The Chief Executive Officer writes to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.

Carried: 8/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts - June 2020

Council Resolution

Moved: Cr FOO

Seconded: Cr MASLI

Res. No: 68/20

That Council approves the expenditure as presented in June 2020 Schedule of Accounts

Carried: 8/0

10.2.2 Outstanding Rates/Debtors Report 30 June 2020

Council Resolution

Moved: Cr SOH

Seconded: Cr FOO

Res. No: 69/20

The report is noted.

Carried: 8/0

10.3 Manager Community/Recreation Services & Training

10.3.1 Seniors Week Amendment

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 70/20

That Council –

1. Approve of the change of date for Senior Week to 31st August 2020
2. Approves of an amended Seniors Week program

Carried: 8/0

10.4 Manager Works, Services & Waste

10.5 Manager Governance, Research, Policy & Grants

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.35pm

15 DATE OF NEXT MEETING: 25 August 2020