



CONFIRMED MINUTES

Ordinary Meeting held on 21 October 2025



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the
George Fam Chambers at 7.00pm on Tuesday 21 October 2025**

TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE PRESIDENT DECLARED THE MEETING OPEN AT 7.00PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY & IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 LEAVE OF ABSENCE 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u>	1
4	<u>PUBLIC QUESTION TIME</u> 4.1 POON SAAN SHOPPING COMPLEX REQUEST FOR ACROD BAY	1-2
5	<u>APPLICATION FOR LEAVE OF ABSENCE</u>	2
6	<u>PETITIONS/DEPUTATIONS/PRESENTATIONS</u>	2
7	<u>CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)/BUSINESS ARISING FROM PREVIOUS MEETINGS</u> 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD ON 16 SEPTEMBER 2025 7.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 20 OCTOBER 2025 7.3 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS	2
8	<u>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION</u>	2
9	<u>COMMITTEE REPORTS</u>	2

10	<u>OFFICER REPORTS</u>	
10.1	<u>CHIEF EXECUTIVE OFFICER</u> 10.1.1 REVIEW OF COUNCIL COMMITTEES – COMMUNITY CONSULTATIVE C’TEE 10.1.2 REVIEW OF COUNCIL COMMITTEES – COMMUNITY WELFARE FUND MNGT C’TEE 10.1.3 REVIEW OF COUNCIL COMMITTEES – THE ISLANDER EDITORIAL GROUP 10.1.4 REVIEW OF COUNCIL COMMITTEES – CEMETERIES MNGT REFERENCE GROUP 10.1.5 REVIEW OF COUNCIL COMMITTEES – COMMUNITY CULTURAL PLANNING & HERITAGE COMMITTEE 10.1.6 REVIEW OF COUNCIL COMMITTEES – AUDIT, RISK AND IMPROVEMENT COMMITTEE 10.1.7 REVIEW OF COUNCIL COMMITTEES – SENIOR CITIZENS CENTRE ADVISORY COMMITTEE 10.1.8 REVIEW OF COUNCIL COMMITTEES – FISHERIES MANAGEMENT COMMITTEE	3-5
10.2	DIRECTOR FINANCE AND ADMINISTRATION 10.2.1 SCHEDULE OF ACCOUNTS – SEPTEMBER 2025 10.2.2 FINANCIAL STATEMENTS – SEPTEMBER 2025	6
10.3	<u>DIRECTOR COMMUNITY/RECREATION SERVICES & TRAINING</u>	6
10.4	<u>DIRECTOR WORK, SERVICES & WASTE</u>	6
10.5	<u>DIRECTOR PLANNING, GOVERNANCE & POLICY</u>	6
11	<u>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</u>	6
12	<u>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</u>	6
13	<u>BEHIND CLOSED DOORS</u> 13.1 CEO PERFORMANCE APPRAISAL	6-7
14	<u>CLOSURE OF MEETING</u> THE SHIRE PRESIDENT CLOSED THE MEETING AT 7.39PM	7
15	<u>DATE OF NEXT MEETING: 18 NOVEMBER 2025</u>	7



CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 21 October 2025

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

- 1.2 Record of Attendance
Shire President
Deputy President
Councillors

Cr Steven **PEREIRA**
Cr Swee **TUNG**
Cr Tracey **KREPP**
Cr Gordon **THOMSON**
Cr Azmi **YON**
Cr Kelvin Kok Bin **LEE**

Chief Executive Officer
Director Planning, Governance & Policy/Minute Taker
Director Community/Recreation Services
Director Works, Services & Waste
Director of Finance & Corporate Services
Assistant Director of Finance & Corporate Services

David **PRICE**
Chris **SU**
Olivier **LINES**
Troy **DAVIS**
Kevin **WILSON**
Wei **HO**

2.2 Leave of Absence

- 2.3 **Apologies**
Councillor

Cr Stephanie **LAI**

2.4 Declarations of Financial/Impartiality/Proximity Interest

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 4.1 Cr KREPP raised a question on behalf of Local café at the Poon Saan Shopping Complex regarding the possibility of an ACROD bay being painted in their car park.

Director of Works Troy DAVIS advised challenges in legal enforcement for an ACROD bay should it not meet the standards for one; liability obligations on the landowner and possibly Council are taken on when an ACROD bay is created that does not meet standards.

Cr THOMSON put forward that although the Poon Saan Shopping Complex was not council property, that it was a good idea to contribute resources to an ACROD bay.

CEO PRICE advised that the PSSC owners may be canvassed for their views. Consensus in discussion that there was an expectation of courtesy from community members to not utilise blue marked disability bays. Councillors discussed opportunity to create additional blue bays elsewhere on island, noting enforcement is grey but the overall expectation of courtesy from community members.

- 5 **APPLICATIONS FOR LEAVE OF ABSENCE**
- 6 **PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 7 **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

7.1 **Minutes of Ordinary Council Meeting held on 16 September 2025**

Members considered the unconfirmed minutes.

Council Resolution			
Moved: Cr LEE	Seconded: Cr THOMSON	Res. No:	83/25
That Council adopt the unconfirmed minutes of the 16 September 2025 Council Meeting.			
Carried:	6/0		
For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP
Against:			

7.2 **Minutes of Special Council Meeting held on 20 October 2025**

Members considered the unconfirmed minutes.

Council Resolution			
Moved: Cr	Seconded: Cr	Res. No:	84/25
That Council adopt the unconfirmed minutes of the 20 October 2025 Special Council Meeting.			
Carried:	6/0		
For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP

- 7.3 **Business Arising from the Minutes of Previous Meetings**
- 8 **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 9 **REPORTS OF COMMITTEES**

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Review of Council Committees – Community Consultative Committee

Council Resolution

Moved: Cr THOMSON

Seconded: Cr TUNG

Res. No: 85/25

That Council resolves to appoint councillors to the following Committees and Concept Forums:

1. Community Consultative Committee **
 - a) Retain the Community Consultative Committee with the functions, membership and powers as established and shown in Attachment 1.*
 - b) Appoint the Shire President, Cr LAI and Cr LEE as the Councillor representatives on the Community Consultative Committee. *
 - c) Invite nominations representative from the member organisations of the Community Consultative Committee.

Carried: 6/0

**For: Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.1.2 Review of Council Committees – Community Welfare Fund Committee

Council Resolution

Moved: Cr THOMSON

Seconded: Cr LEE

Res. No: 86/25

That Council resolves to appoint councillors to the following Committees and Concept Forums:

Community Welfare Fund Management Committee *

- a) The Community Welfare Fund Management Committee with the functions, membership and powers as established and shown in Attachment 1.*
- b) Appoint Cr KREPP and Cr YON as the Councillor representatives on the Community Welfare Fund Management Committee.*
- c) Elect Cr YON as the Chairperson by absolute majority.

Carried: 6/0 ABSOLUTE MAJORITY

**For: Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.1.3 Review of Committees – *The Islander* Editorial Group

Council Resolution

Moved: Cr YON

Seconded: Cr KREPP

Res. No: 87/25

That Council resolves to appoint councillors to the following Committees and Concept Forums:

The Islander Editorial Group

- a) Appoint the Shire President and Cr THOMSON as Councillor representatives on The Islander Editorial Group.

Carried: 6/0

For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP

10.1.4 Review of Committees – Cemeteries Management Reference Group

Council Resolution			
Moved: Cr YON	Seconded: Cr THOMSON	Res. No:	88/25
4. Cemeteries Management Reference Group			
a) Appoint Cr LEE, Cr THOMSON and Cr KREPP as the Councillor representatives on the Cemeteries Management Reference Group.			
b) Invite nominations for a serving representative from the member organisations of the Cemeteries Management Reference Group.			
Carried:	6/0		
For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP

10.1.5 Review of Committees – Community Cultural Planning & Heritage Reference Group

Council Resolution			
Moved: Cr KREPP	Seconded: Cr THOMSON	Res. No:	89/25
Community Cultural Planning & Heritage Reference Group			
a) Appoint Cr TUNG as the Councillor representative on the Cultural Planning & Heritage Committee			
Carried:	6/0		
For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP

10.1.6 Review of Committees – Audit, Risk and Improvement Committee

Council Resolution			
Moved: Cr THOMSON	Seconded: Cr YON	Res. No:	90/25
a) That all current councillors be appointed to the Audit Committee in accordance with section 7.1A of the Local Government Act (CI) 1995.*			
b) Retain the powers and functions as prescribed by section 7.1A of the Local Government Act (CI) 1995 and,			
c) That the Director Finance and Administration attend the Audit Committee meetings in the capacity as ex – officio.			
Carried:	6/0 – ABSOLUTE MAJORITY		
For:	Cr PEREIRA	Cr TUNG	Cr YON
	Cr THOMSON	Cr LEE	Cr KREPP

10.1.7 Review of Committees – Senior Citizens Centre Advisory Committee

Council Resolution

Moved: Cr LEE

Seconded: Cr THOMSON

Res. No: 91/25

The Senior Citizens Centre Advisory Committee with the functions, membership and powers as established and shown in Attachment 1.**

- a) Appoint Cr TUNG and Director of Recreation Services and Training as the Council representatives on the Senior Citizens Centre Advisory Committee. *
- b) Invite nominations for serving representative from the member organisation of the Christmas Island Seniors Association.
- c) At the November Council Meeting endorse the Senior Citizens Centre Advisory Committee membership and elect the Chairperson by absolute majority.

Carried: 6/0 – ABSOLUTE MAJORITY

For:

**Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.1.8 Review of Committees – Fisheries Management Committee

Council Resolution

Moved: Cr KREPP

Seconded: Cr YON

Res. No: 92/25

The composition of the committee is:

- a) Cr LEE, Cr YON and Cr THOMSON as the Councillor representatives, the CEO and Director for Planning, Governance and Policy as the employee representatives,
- b) That Council and seeking applications from members of the public to join the Shire of Christmas Island Fisheries Management Committee.
- c) At the November Council Meeting endorse the Fisheries Management Committee membership and elect the Chairperson by absolute majority.

The Terms of Reference of the Shire of Christmas Island Fisheries Management Committee is:

"To inform and advise the Shire and the Christmas Island Community on Fishery Management issues, direction, policy and where appropriate alternative direction to the Christmas Island Applied Laws Amendment (Fish Resources Management) Ordinance 2022."

Carried: 6/0 – ABSOLUTE MAJORITY

For:

**Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.2 Director Finance & Administration

10.2.1 Schedule of Accounts – September 2025

Council Resolution

Moved: Cr THOMSON

Seconded: Cr KREPP

Res. No: 93/25

That Council receive the expenditure totalling \$1,005,036.97 as presented in September 2025 Schedule of Accounts.

Carried: 6/0

**For: Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.2.2 Financial Statements – September 2025

Council Resolution

Moved: Cr THOMSON

Seconded: Cr YON

Res. No: 94/25

That Council receives the Financial Statements of September 2025.

Carried: 6/0

**For: Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

10.3 Director Community/Recreation Services & Training

10.4 Director Works, Services & Waste

10.5 Director Planning, Governance & Policy

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

Council Resolution

Moved: Cr YON

Seconded: Cr THOMSON

Res. No: 95/25

The meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for council to discuss matter of a confidential nature.

Carried: 6/0

**For: Cr PEREIRA
Cr THOMSON**

**Cr TUNG
Cr LEE**

**Cr YON
Cr KREPP**

Against

13.1 CEO Performance Appraisal

Council Resolution

Moved: Cr LEE

Seconded: Cr KREPP

Res. No: 96/25

That Council –

1. Commence the performance review of the CEO, in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO, to be completed prior to the Ordinary Council Meeting scheduled for 18th November 2025.
2. That the Shire President write to the CEO formally advising of such in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO and;
3. That the CEO provides approved performance review documentation to Council in accordance with the procedure detailed in Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO.
4. A CEO interview committee consisting of the President, Cr LAI and Cr THOMSON be established to review the CEO's performance review documentation once the CEO has returned it to the President. The review committee is to report to the Ordinary Meeting of Council on 18th November 2025 on the outcome of the CEO's review including any recommendations for the consideration of Council.

Carried: 6/0

For:
Cr PEREIRA
Cr THOMSON

Cr TUNG
Cr LEE

Cr YON
Cr KREPP

Against:

13.2 Reopening the Meeting

Council Resolution

Moved: Cr KREPP

Seconded: Cr TUNG

Res. No: 97/25

The meeting be reopened to members of the public.

Carried: 6/0

For:
Cr PEREIRA
Cr THOMSON

Cr TUNG
Cr LEE

Cr YON
Cr KREPP

Against:

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.39 pm

15 DATE OF NEXT MEETING: 18 November 2025