

CONFIRMED MINUTES

Ordinary Meeting held on 21 March 2023



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 21 March 2023

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 21 March 2023

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire President declared the meeting open at 7.00 pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/ DECLARATIONS OF FINANCIAL INTEREST

1.2 Record of Attendance

Shire President Deputy President Councillors Cr Gordon **THOMSON** Cr Kee Heng **FOO**

Cr Philip **WOO**Cr Hafiz **MASLI**

Cr Morgan Boon Hwa **SOH** Cr Vincent Cheng-Siew **SAW**

Chief Executive Officer David **PRICE**

Director Community/ Recreation Services Oliver **LINES**

2.2 **Leave of Absence**

Nil

2.3 Apologies

Cr Azmi **YON**Director Works, Services & Waste

Troy **DAVIS**

- 2.4 Declarations of Financial/Impartiality/Proximity Interest
- 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
- 4 PUBLIC QUESTION TIME
- 5 APPLICATIONS FOR LEAVE OF ABSENCE

Council Resolution

Moved: Cr FOO Seconded: Cr WOO Res. No: 8/23

That Councillors ZAINAL and LEE be granted leave of absence for the Ordinary Council Meeting of 21 March 2023.

Carried: 6/0

5 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 07 February 2023

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr FOO Seconded: Cr SOH Res. No: 9/23

That Council adopt the unconfirmed minutes of the 07 February 2023 Council Meeting.

Carried: 6/0

- 7.2 Business Arising from the Minutes of Previous Meetings
- 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
- 9 REPORTS OF COMMITTEES
- 10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Date change for the 2023 June Ordinary Meeting of Council

Council Resolution

Moved: Cr SAW Seconded: Cr MASLI Res. No: 10/23

The Ordinary Meeting date of Council for June 2023 be changed from 13th June to 27th June 2023, and the reschedule 2023 Ordinary Council meeting dates be advertised through a Public Notice.

Carried: 6/0

10.1.2 Local Government Elections October 2023

Council Resolution

Moved: Cr MASLI Seconded: Cr WOO Res. No: 11/23

The report be received and noted, and the CEO be authorised to purchase a licence for access to the WAEC's Count WA software option 2 to facilitate the counting process.

Carried: 6/0

10.1.3 2023 ALGA National Conference Attendance

Council Resolution

Moved: Cr FOO Seconded: Cr WOO Res. No: 12/23

That Council -

- 1. confirm registration to attend the 2023 Australian Local Government Association National Assembly conference scheduled for 13 to 15 June 2023 in Canberra,
- 2. nominates the Shire President, the CEO and Councillors FOO and YON to attend the conference for the purpose of registration, travel and accommodation arrangements,
- 3. advise the CEO of any Motions by 24 March 2023 that Council may want to have included in the Conference Agenda Papers and,
- **4.** Confirm the voting Cr FOO and proxy Cr YON delegates for the conference.

Carried: 6/0

10.1.4 Community Strategic Plan 2023 -2033 Our Island Our Responsibility

Council Resolution

Moved: Cr SAW Seconded: Cr FOO Res. No: 13/23

Council supports the advertising through Public Notice of the Draft Community Strategic Plan 2023

2033 Our Island Our Responsibility - 17 March 2023 (the Plan) for the purpose of community engagement and feedback.

Council supports the development of a questionnaire and the conduct of a community workshop on Wednesday 19th April 2023 Between 6.30 to 9.00pm at the Recreation Centre to gather community ideas, suggestions and priorities pertaining to the Plan and its proposed actions.

Carried: 6/0

10.1.5 Corporate Business Plan 2022-2023

Council Resolution

Moved: Cr SOH Seconded: Cr MASLI Res. No: 14/23

That Council adopts the interim Corporate Business Plan 2022-2023 "Christmas Island – A place For Everyone, Without Exception, and a 4 year Corporate Business Plan for 2023 – 2027 be presented for Council Consideration before the end of 2023.

Carried: 6/0 Absolute majority

10.1.6 Policy Manual Review

Council Resolution

Moved: Cr SAW Seconded: Cr FOO Res. No: 15/23

That Council adopts the following policies – Administration Policies

Carried: 6/0

Director Finance & Administration

10.2.1 Schedule of Accounts – January/February 2023

Council Resolution

Moved: Cr FOO Seconded: Cr SAW Res. No: 16/23

That Council approves the expenditure as presented in January and February 2023 Schedule of

Accounts

Carried: 6/0

10.2.2 Financial Statements – February 2023

Council Resolution

Moved: Cr MASLI Seconded: Cr FOO Res. No: 17/23

That Council receives the Financial Statements of February 2023 for the Municipal Fund.

Carried: 6/0

10.2.3 Write off Of Bad Debts

Council Resolution

Moved: Cr SOH Seconded: Cr WOO Res. No:

That Council writes off several bad debts totaling \$68,700 as they have been outstanding for over 1163 days and longer with the largest debt of \$67,623 being outstanding for 3593 days nearly 10 years

Carried: 6/0

10.2.4 Christmas Island –Compliance Audit Return (CAR) 2022

Council Resolution

Moved: Cr MASLI Seconded: Cr FOO Res. No: 19/23

Council receives and adopts the Christmas Island-Compliance Audit Return (CAR) 2022.

Carried: 6/0 Absolute majority

- 10.3 Director Community/Recreation Services & Training
- 10.4 Director Works, Services & Waste
- 10.5 Director Governance, Research, Policy & Grants
- 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
- 13 BEHIND CLOSED DOORS
- 14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.38 pm

15 DATE OF NEXT MEETING: 26 April 2023