



CONFIRMED MINUTES

Ordinary Meeting held on 24 May 2022



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 24 May 2022

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 24 May 2022

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 The Shire President declared the meeting open at 7.00pm.
- 1.2 Shire President THOMSON welcomed Heritage Consultant Helene BARTLESON.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Kelvin Kok Bin **LEE**
Cr Hafiz **MASLI (7.22pm)**
Cr Morgan Boon Hwa **SOH**
Cr Azmi **YON**

Chief Executive Officer
Acting Manager Finance and Admin
Manager Community/Recreation Services
Manager Research, Policy, Governance & Grants/Minute Taker

David **PRICE**
Kevin **WILSON**
Olivier **LINES**
Chris **SU**

2.2 Leave of Absence

Councilor

Cr Farzian **ZAINAL**

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

Cr FOO declares a Proximity Interest in relation to item 10.1.1 'Outbuilding and attached patio' development approval application from a resident as he is a neighbour to the property.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 4.1 Cr YON informs Council that the Malay Association of Christmas Island will have its Hari Raya Festival at the Malay Club on Saturday 28th May at 7pm. Advised Council that a meeting he had with the AFP in regards to COVID safety for the event required MACI to serve food outside, socially distanced, to meet the current rules. MRST manager Oliver LINES offered to assist with COVID safety planning if needed.

Cr YON requested additional sulo bins to be deployed to the Malay Club for the event night.

- 4.2 Cr FOO advised that the Sheng Wong Drumsite Temple will be having its observation on Thursday June 9th and requested additional sulo bins for the festival day. MRST manager Oliver LINES also offered to assist with COVID safety planning if needed.

Council discussed the COVID safety plan rules and the last two years' of cancelled festivals and other events; adherence to COVID rules is seen as necessary going forward.

- 4.3 Cr YON passes on positive feedback from residents on the municipal works happening around the Island.
- 4.4 Shire President THOMSON invites Heritage Consultant Helene BARTLESON to brief the Council on her visit to review and develop the next 10 Year Cemeteries Management Plan.

Helene BARTLESON informs the first 10 Year Cemeteries Management Plan has reached its end and states that a great deal has been achieved. She is on Island for 18 days to engage with the communities on their cemetery needs and assess the large memorial preservation needs. Recalled the 2021 visit from master stonemason Nick and his assistant which was frustrated as their specialised tools did not make it to the Island. They did do their best with tools on hand on the Island and relayed back reports on masonry preservation needs.

Foresaw this logistics crunch going into the future and informed Council that greater care needs to be taken to ensure goals are met. Helene BARTLESON informed Council that the Coolies Memorial and Gordon Bennett memorial needs masonry preservation; she will assess and inform Council again.

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Leave of Absence – Cr ZAINAL

Council Resolution

Moved: Cr YON

Seconded: Cr WOO

Res. No: 41/22

That the leave of absence application submitted by Cr Farzian ZAINAL (16/5/2022 to 25/5/2022) be approved.

Carried: 6/0

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 26 April 2022

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr WOO

Seconded: Cr LEE

Res. No: 42/22

That Council adopt the unconfirmed minutes of the 26 April 2022 Council Meeting.

Carried: 6/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

Cr FOO leaves the meeting room at 7.15pm

10.1.1 Additions – Outbuilding and Attached Patio

Council Resolution

Moved: Cr YON

Seconded: Cr LEE

Res. No: 43/22

Council grants development approval for an Outbuilding and Attached Patio at Lot 131 Silver City, Christmas Island, subject to the following conditions:

1. All development shall be in accordance with the approved development plans (attached) that form part of this development approval unless modified by other conditions of approval.
2. This development approval will expire if the approved development is not substantially commenced within two (2) years of the date of issue of this approval, or, within any extended period of time for which the Shire of Christmas Island has granted prior written consent.
3. Stormwater is to be contained on-site, or appropriately treated and connected to the local drainage system. Prior to the commencement of site works, detailed drainage plans are to be submitted for approval, to the satisfaction for the local government.
4. On application for a building licence, the applicant shall provide engineer certified drawings demonstrating that the all structures are compliant with Building Code requirements.
5. The retaining wall in the street frontage is to be modified and reinstated to Council specification following completion of works.
6. The outbuilding is to be utilised for commercial purposes.

Carried: 5/0

Cr FOO returns to the meeting at 7.17pm

10.1.2 Rates, Fees and Charges 2022/23

Council Resolution

Moved: Cr LEE

Seconded: Cr SOH

Res. No: 44/22

1. Council adopts the rates, fees and charges for financial year 2022/23 as listed in the attachment.
2. All rates, fees and charges to apply from 1 July 2022.
3. The Internal rate will apply to any work carried out for the Commonwealth within the Road Funding/Contract Agreement.

Carried: 6/0

10.2 Manager Finance & Administration

Cr MASLI joins the meeting at 7.22pm

10.2.1 Schedule of Accounts – April 2022

Council Resolution

Moved: Cr YON

Seconded: Cr FOO

Res. No: 45/22

That Council approves the expenditure as presented in April 2022 Schedule of Accounts.

Carried: 7/0

10.2.2 Financial Statements - April 2022

Council Resolution**Moved: Cr YON****Seconded: Cr FOO****Res. No: 46/22**

That Council receives the Financial Statements of April 2022 for the Municipal Fund.

Carried: 7/0

10.2.3 Transition to Altus – Corporate Solution

Council Resolution**Moved: Cr MASLI****Seconded: Cr FOO****Res. No: 47/22**

Council approves the strategy to transition from SynergySoft suite of financial modules to Altus.

Carried: 7/0

10.3 Manager Community/Recreation Services & Training

10.4 Manager Works, Services & Waste

10.4.1 T03/2022 Sale of Surplus Trailers

Council Resolution**Moved: Cr YON****Seconded: Cr LEE****Res. No: 48/22**

That Council accepts the tender from Kok Seong Tee for the Sale of trailer P0152 at price \$100.00.

Carried: 7/0

10.5 Manager Governance, Research, Policy & Grants

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.30pm

15 DATE OF NEXT MEETING: 14 June 2022