SHIRE OF CHRISTMAS ISLAND
PO Box 863, Christmas Island,
Indian Ocean 6798

Telephone: (08) 91648300 ext.241 Email: Iris.Lim@shire.gov.cx

Receipt Numbers	
App Fee:	
Bond Fee:	

EXCAVATION PERMIT

Section 1: General Information (Handwritten must be clear and able to read)

Permit No:		Date:		Applicants Name:	
Company Name:					
Location and Nature of Work:					
Billing Address:					
Phone or Mobile:		Email:			
Contact Name:		Contractor undertaking the works:			
Contact Number:					

Section 2: Information to be Supplied and Attached to Application

1. Map shows the location and the area being excavated	2. Traffic Management Plans

Section 3: Details of work (Tick the appropriate box)

Surface Type		Total Area m^2	Surface Type		Total Area m^2
Earth	☐		Concrete	☐	
Bitumen	☐		Other	☐	

Date of commencement of proposed works:		Road Closure Required	
Date of completion of proposed works:		Yes ☐	No ☐
Date of reinstatement:			

Reinstatement details: **(Require Shire to Bitumen Seal?)** **Yes** ☐ **No** ☐

Section 4: Terms and Conditions

The following Terms and Conditions apply to the permit:

1. No works shall commence until the contractor has an approved excavation permit & all bonds have been paid in full.
2. The repairs to all damaged services are the responsibility of the contractor.
3. The contractor is responsible for full reinstatement of excavation unless otherwise arranged.
4. All fill material must be approved prior to placement.
5. All base course material must be imported from an approved source.
6. All reinstatement works shall be in accordance with the SoCI Standard (Pavement Trench Reinstatement Dwg No. 202605-0100)
7. The Shire no longer accepts Cold Mix Asphalt as a pavement permanent repair on areas greater than $1m^2$.
8. An inspection of the pavement repair is required to be booked with a minimum notice of 24 hours prior to any bitumen sealing.
9. Where possible no trench is to be left open overnight. If a trench is to be left open overnight then suitable barricades, warning lights and signage must be installed.

10. The contractor is responsible for the maintenance of the site until the 90-day defect and liability period expires.
11. The defects and liability period for the reinstatement works shall be 90 days from the time it was bitumen sealed.
12. The Shire reserves the right to carry out reinstatement works at the expense of the contractor if satisfactory reinstatement is not achieved in a reasonable time frame.
13. For major works the contractor must provide an approved ITP and abide by the ITP until works are completed.
14. All bond monies are refundable 90 days after inspection of satisfactory reinstatement.
15. Application fee, which includes one inspection, is non-refundable and out of office hours inspection fee applies.
16. Payment Methods: By Cash, Cheque or Electronic Fund Transfer. (Refer to Bank Account Details below).

I _____ representing _____ have read and fully understand the terms and conditions of the permit and hereby agree to abide by them and keep the shire fully informed of all incidents which may occur on site relating to the said works.

Name: _____ Signature: _____ Date: _____

BANK ACCOUNT DETAILS

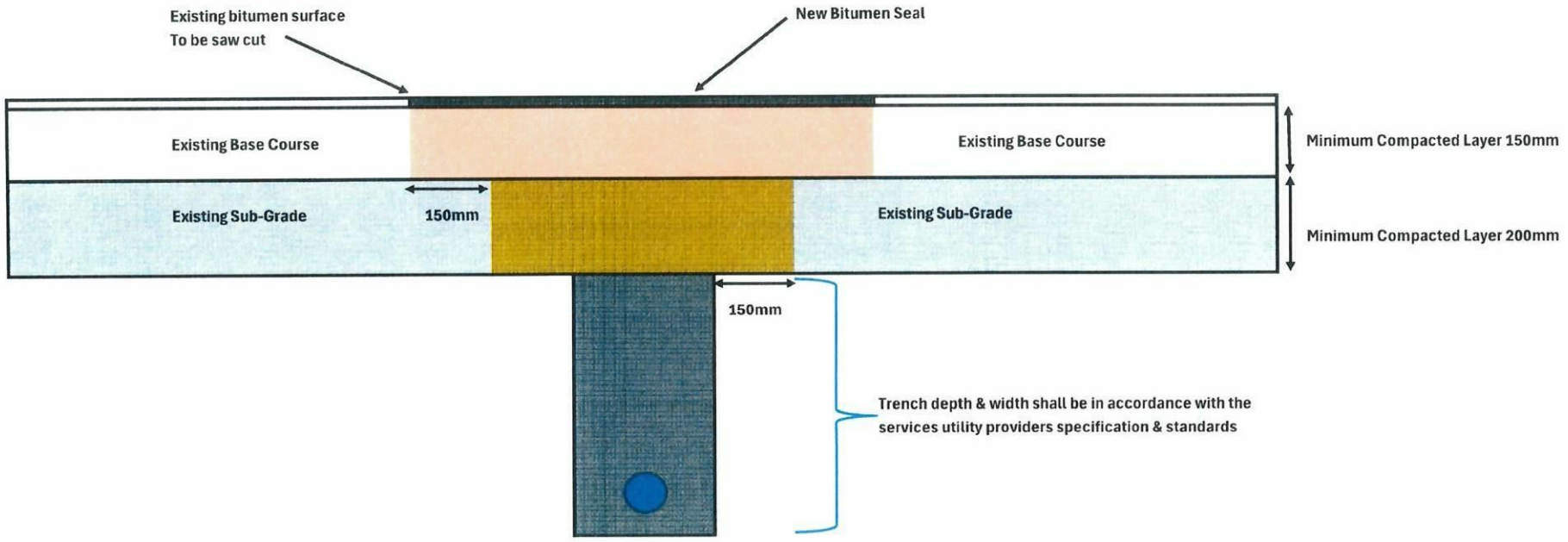
Excavation Permit Payment Methods

By Cash: In person at Shire of Christmas Island Office, George Fam Centre
Monday to Friday (except Public Holidays)
From 9:00am to 12:00pm

By Cheque: Your cheque should be made payable to the "Shire of Christmas Island" for the Application and Bond.

By Electronic Fund Transfer (EFT): Payments for the Application and Bond should be made to Bank Account Details provided below. Please quote "Permit Number" when making EFT payment.

Excavation Permit for Applications and Bonds
Account Name: Shire of Christmas Island Municipal Fund
BSB: 036189
Account Number: 251181
Bank Name: Westpac Banking Corporation



Notes:

1. All existing bitumen surface shall be saw cut and squared
2. Trench back fill material shall be as per services providers specification with a minimum density of 90% standard.
3. Sub-grade layer material shall have a CBR value of >40% and shall be conditioned and compacted to a minimum density of 95% standard.
4. Pavement base course layer shall be a minimum thickness of 150mm.
   The imported base course shall have a CBR value of >80%.
   The base course material shall have a moisture content 3% +/- OMC.
   The base course layer shall be compacted to a minimum density of 98% standard.
5. Finished pavement surface shall be uniform & lateral to marry existing surface levels.
6. New pavement surface must be final trimmed to match existing bitumen surface.
7. Bitumen Seal (Double Double)

   First application
   - Bitumen Emulsion Class 60/170 Spray rate at 110Lt/m2
   - 10mm aggregate spread rate at 1.2 m3/m2

   Second Application
   - Bitumen Emulsion Class 60/170 Spray rate at 140Lt/m2
   - 7mm aggregate spread rate at 1.6 m3/m2

				DRAWN	Andrew Spyrakis (26/05/2026)	Guideline Drawing Urban Road Pavement Trench Repair Reinstatement
				DESIGNED	Andrew Spyrakis (18/05/2026)	
				VERIFIED	Andrew Spyrakis (28/05/2026)	
No.	DESCRIPTION	APPROVED & DATE	SHIRE OF CHRISTMAS ISLAND	APPROVED	David Price (CEO) (28/05/2026)	SoCI Drawing No. 202605 - 0100
AMENDMENTS				FILE No.	01/0526	