

## **WE3 – PROVISION OF WASTE COLLECTION SERVICES**

### **Objective**

- To define the scope of waste collection services provided by the Shire
- To clearly enunciate the types of waste collection services, and the minimum service provision applicable to domestic and commercial waste collection from rated and non-rated premises and enterprises

### **Policy**

#### 1. Classification of Premises

Premises subject to waste collection services are classified and defined as follows:

- (a) Domestic – rated (or subject to a community obligation payment or other payment equivalent to rates), self-contained single residences with long-term occupancy
- (b) Enterprise – commercial, industrial, residential other than domestic and other premises including places of detention or alternate places of detention either rated, non-rated or subject to a community obligation payment or other payment equivalent to rates.

#### 2. Service Level

- (a) Council will determine the number of receptacles and number of weekly collections provided to domestic premises.
- (b) Changes to services to domestic premises will only occur following a resolution of Council and will be subject to appropriate notice to the premises affected.
- (c) Services to a rated or non-rated enterprise will be agreed with that enterprise and the Shire with an agreement in place to stipulate level of service provision and costs thereof.

#### 3. Charges

- (a) An establishment fee will apply for the supply of all new services.
- (b) A fee may be charged to initiate a requested change to a service.
- (c) Collection services will be charged at gazetted rates.

#### 4. Provision of Collection Services

##### A. DOMESTIC

- (a) SOCI will provide the use of a single or shared receptacle for collection of domestic waste.
- (b) SOCI will collect the waste.
- (c) Collection fees will be levied against the premises owner 12 months in advance, in conjunction with rates.

B. RATED ENTERPRISE

- (a) SOCI may provide the use of suitable receptacles for collection of commercial waste upon request, provided that the waste can be safely handled using a receptacle available to SOCI.
- (a) If the enterprise does not require a collection service, SOCI may provide the use of agreed receptacles provided that the collection of the receptacles is not performed by a third party (ie: contracted out); the enterprise has to collect the receptacles themselves for dumping at the tip site. A fee may be charged for the supply and use of the receptacles.
- (b) Collection fees will be levied against the premises owner or occupier requesting the service.

C. NON RATED ENTERPRISE

- (a) SOCI may provide the use of suitable receptacles for collection of commercial waste upon request, provided that the waste can be safely handled using a receptacle available to SOCI.
- (b) If the enterprise does not require a collection service, SOCI may provide the use of agreed receptacles provided that the collection of the receptacles is not performed by a third party (ie: contracted out); the enterprise has to collect the receptacles themselves for dumping at the tip site. A fee may be charged for the supply and use of the receptacles.
- (c) Collection fees will be levied against the premises owner or occupier requesting the service. Fees may be calculated as gazetted hourly rates for labour and plant hire or agreed upon rates. An equivalent fee for service may be negotiated provided that the agreed fee is not less than the appropriate gazetted fee for service.
- (d) All Non-Rated Enterprises who create commercial waste (ie non-domestic waste) must have an agreement with the Shire of Christmas Island to utilise its waste collection services and waste site services.

5. Provision of Skip Bin Services

A. DOMESTIC

- (a) SOCI may provide the use of a skip bin, for the collection of green waste only and for a fixed term, when requested by a domestic user.
- (b) This service will be levied against the person making the request at gazetted fee for service rates.

B. RATED ENTERPRISE

- (a) SOCI may provide the use of a skip bin to rate paying enterprises for the removal of unsegregated waste for a fixed term while setting up that enterprise.
- (b) SOCI may provide a suitable receptacle (eg cardboard cage) for the collection of segregated waste on an ongoing basis.
- (c) SOCI will not provide a skip bin collection service to rate paying enterprises on an ongoing basis.
- (d) The fees for this service will be levied against the person making the request, at gazetted fee for service rates.

C. NON RATED ENTERPRISE

- (a) SOCI will not provide the use of a skip bin to non-rate paying enterprises without an agreement between the Non Rated Enterprise and the Shire in place.

6. Definitions:	
Sulo bin	plastic wheeled garbage bin of any colour and typically 240 or 120 litre capacity
MGB	mobile garbage bin (aka 'sulo bin')
New Service	Provision of a waste collection service where none has existed within the previous 6 months
Self Contained	Dwelling with integral bathroom, kitchen and other general living amenities
Waste Collection Service	The emptying of rubbish at premises, from suitable receptacles supplied by SOCI, into a suitably designed and operated vehicle, at a frequency that ensures the receptacle is, generally, not full to capacity at the time of the collection.
Waste Site Services	The management of waste disposed of at the Vagabond Road Waste Tip Site through the waste collection service or other means including creating of trenches, landfill sites, chalking, vermin control, covering and rehabilitating of the waste tip site.

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Key Performance Indicators	The extent to which the policy is accurately and consistently applied
Key Words	Waste, collection service, skip bins
Related Policies	WE014 - Waste Management Strategy
Related Procedures/ Documents	Annual Budget – Waste Management Service Fees
Delegation Level	Council/CEO/Manager Planning Building & Health
First Adopted by Council Resolution No.	10 December 2002 En bloc resolution 10/02
Adoption Conditions Consultation	Policy to commence 1 January 2003 The policy was subject to public notification for 28 days as advised via public notice
Reviewed by Council Resolution No.	26 September 2017 88/17
Changes to Policy as a Result of Review	Additional premises classification – community obligation; deletion of tip usage records due to change in system to tip vouchers; no arrears for collection services (other than rated domestic)
Date Document Updated	September 2017
Next Review Date	September 2021
FILE REFERENCE	2.11.19

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